

## **MCHBG / FICMMR Deliverables Due Dates Calendar: October 1, 2021 – November 15, 2022**

Ending deliverables for FFY 2021, and *all* deliverables for FFY 2022. Unless otherwise indicated, MCHBG deliverables are emailed to the MCHBG State Contract Liaison and FICMMR deliverables to the FICMMR State Program Coordinator.

**There are four required training calls throughout the year for local FICMMR leaders, schedule is emailed and on website. Dates for 2022 are: February 23, June 8, August 24, and December 7.**

- October 1, 2021:
  1. **FFY22 Budget Form** from counties with a funding allocation of more than \$50,000
- October 15, 2021:
  1. **MCHBG 4<sup>th</sup> Quarter Report FFY21** (7/1/21 – 9/30/21)
  2. **FICMMR Injury Prevention Activity Report**, Quarterly Report template, *any quarter, no later than 4th.*
  3. **FICMMR Operational Plan or MOU**
- November 1, 2021:
  1. **All Fetal, Infant, and Child Case Reports for Calendar Year 2020**, file online in CDR System
- November 15, 2021:
  1. **MCHBG Final Reports FFY21** (10/1/20 – 9/30/21)
    - a. *Compliance and Activities Report* completed through online form
    - b. *Financial and Data Report* entered into spreadsheet template
    - c. *Client Survey Results Summary*
    - d. *Completed Budget Form for CPHDs >\$50K*
- January 15, 2022:
  1. **MCHBG 1<sup>st</sup> Quarter Report FFY22** (10/1/21 – 12/30/21)
- April 15, 2022:
  1. **MCHBG 2nd Quarter Report FFY22** (1/1/22– 3/31/22)
- May 2022:
  1. **MCHBG Annual Training**, attended by MCHBG Coordinator
- June 30, 2022:
  1. **Pre-Contract Survey for FFY23**, completed online, available starting 6/15/22
- July 15, 2022:
  1. **MCHBG 3rd Quarter Report FFY20** (4/1/22 – 6/30/22)
- October 1, 2022:
  1. **FFY23 Budget Form** from counties with a funding allocation of more than \$50,000
- October 15, 2022:
  1. **MCHBG 4<sup>th</sup> Quarter Report FFY22** (7/1/22 – 9/30/22)
  2. **FICMMR Injury Prevention Activity Report**, Quarterly Report template, *any quarter, no later than 4th.*
  3. **FICMMR Operational Plan or MOU**
- November 1, 2022:
  1. **All Fetal, Infant, and Child Case Reports for Calendar Year 2021**, file in online CDR System
- November 15, 2022:
  1. **MCHBG Final Reports FFY22** (10/1/21– 9/30/22)
    - a. *Compliance and Activities Report* completed through online form
    - b. *Financial and Data Report* entered into spreadsheet template
    - c. *Client Survey Results Summary*
    - d. *Completed Budget Form for CPHDs >\$50K*