

Family Outreach – Part C Early Intervention Annual Performance Report **FFY 2015**

Indicator 1: Timely Provision of Services

Monitoring Priority: Early Intervention Services In Natural Environments

Compliance indicator: Percent of infants and toddlers with IFSPs who receive the early intervention services on their IFSPs in a timely manner. (20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|--------|------|------|------|------|------|------|
| Target | 100% | 100% | 100% | 100% | 100% | 100% |

| | |
|-----------------|--|
| FFY 2015 | 100% of infants and toddlers with IFSPs will receive the early intervention services on their IFSPs in a timely manner. |
|-----------------|--|

Family Outreach met the compliance target for FFY 2015. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 1

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Indicator 1 | 100% | 100% | 99% | 100% |

RAW DATA CALUCULATION – INDICATOR 1

| A | B | C | D | E |
|-------------------------------|---|--|---|--|
| Total child records reviewed. | Children with IFSPs receiving early intervention services in a timely manner. | Children with IFSPs not receiving early intervention services in a timely manner due to documented exceptional family circumstances. | Percent of children with IFSPs who received early intervention services on their IFSPs in a timely manner or there was a documented exceptional family circumstance that prevented timely service delivery. | Total children not receiving timely service delivery for reason other than documented exceptional circumstances. |
| 171 | 170 | 1 | 100% | 0 |

- 25/25 files reviewed by the provider agency noted infants and toddlers with IFSPs receive the early intervention services in a timely manner (30 days).

- 140/146 files reviewed by the Quality Improvement Specialist (QIS) noted Support and Service contacts correlate with frequency and intensity of services indicated in the IFSP; 1/146 records note support and service was not provided according to the IFSP due to exceptional family circumstances; 143/146 records note support and service summaries reflect activities related to IFSP outcomes and strategies; and that every effort is made to reschedule missed home visits or the IFSP is updated to reflect changes in the frequency/intensity of services.

Methods Used in Collection of Data:

Data is based on two methods of data collection with each Part C provider agency. The two different data collection methods and schedules cover the delivery of services throughout FFY 2015 including both children with their initial IFSP as well as children with subsequent IFSPs.

Method 1: A survey method, following specific State Part C protocol, was used to collect data from the Part C provider agency from children's files for the Federal Fiscal Year of July 1, 2015 through June 30, 2016 and submitted to Montana's Part C Coordinator. The agency randomly selected a specified number of files based on the number of infants and toddlers served throughout the year. The collection provides the State a proportional representation by geographical region of the whole population served in Montana's Part C. After the selection of random files, data was reviewed to document compliance to timely provision of services for each file.

Method 2: The second method was annual on-site and the State's data management system by Montana's Part C Quality Improvement Specialist (QIS) using Montana's Comprehensive Monitoring Tool for Part C Early Intervention for FFY 2015. The QIS individually performed a review using Montana's Early Intervention Module (Montana's electronic system for data collection from IFSPs and Child Outcome Summaries) and scheduled on-site monitoring.

Data from Regional Part C agencies Sampling and Reporting for the APR Information:

25/25 children's files randomly selected using the *Research Randomizer Program* indicated infants and toddlers received Part C early intervention services within 30 days of parent(s) signing IFSP.

The definition and procedures/instructions ensure uniform implementation of data collection protocol. Each of the seven Part C provider agencies reported data to the Part C Coordinator who reviewed data for compliance and compiled the data for the APR. Each of the seven regional Part C provider agencies maintains a record for **Indicator 1** to include the identification of the children/families randomly selected so that the Quality Improvement Specialist may verify the accuracy (reliability and validity) of the data submitted. This will be completed during the following monitoring cycle.

Data from Montana's Comprehensive Monitoring Tool:

Of the 146 files reviewed by the Quality Improvement Specialist (QIS) noted 140/146 files reviewed for Support and Service contacts correlate with frequency and intensity of services indicated in the IFSP; 1/146 records note support and service was not provided according to the IFSP due to exceptional family circumstances; 143/146 files reviewed for support and service summaries reflect activities related to IFSP outcomes and strategies; and 146/146 files reviewed that every effort is made to reschedule missed home visits or the IFSP is updated to reflect changes in the frequency/intensity of services.

Indicator 2: Services in Natural Environments

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings. (20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------|------|------|------|------|------|------|
| Target ≥ | 97% | 97% | 98% | 98% | 99% | 99% |

Family Outreach met the compliance target for FFY 2015. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016).

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|-----------------|--|
| FFY 2015 | 98% of infants and toddlers with IFSPs will primarily receive early intervention services in the home or programs for typically developing children. |
|-----------------|--|

REPORT OF PROGRESS – INDICATOR 2

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------------|--|--------------------------------|--------------------------------|--------------------------------|
| Indicator 2 | 98% | 99% | 98% | 99% |

RAW DATA CALCULATION – INDICATOR 2:

| A | B | C | D | E |
|--|--|---|---|--|
| Infants and toddlers with IFSPs receiving services in the home | Infants and toddlers with IFSPs receiving services in community-based settings | Infants and toddlers with IFSPs receiving services in other settings. | Total infants and toddlers with IFSPs reported. | Percent of infants and toddlers with IFSPs receiving services in the home or community-based settings. |
| 209 | 1 | 3 | 213 | 99% |

25/25 files reviewed by the provider agency noted services are provided in the home.

185/188 records reported from the annual Child Count date, November 13, 2015, noted services are provided in the home or community settings.

Indicator 3: Early Childhood Outcomes

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of infants and toddlers with IFSPs who demonstrate improved:

- A. Positive social-emotional skills (including social relationships);

- B. Acquisition and use of knowledge and skills (including early language/ communication); and
- C. Use of appropriate behaviors to meet their needs.

(20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|-------------|------|------|------|------|------|------|
| Target A1 ≥ | 59% | 72% | 62% | 65% | 65% | 68% |
| Target A2 ≥ | 53% | 63% | 53% | 56% | 56% | 59% |
| Target B1 ≥ | 61% | 72% | 61% | 64% | 64% | 67% |
| Target B2 ≥ | 44% | 56% | 44% | 47% | 47% | 50% |
| Target C1 ≥ | 67% | 73% | 67% | 70% | 70% | 73% |
| Target C2 ≥ | 52% | 64% | 52% | 55% | 55% | 58% |

| | |
|-----------------|---|
| FFY 2015 | <p>Outcome A: Positive social-emotional skills (including social relationships)</p> <ol style="list-style-type: none"> 1. The State’s identified Measurable Result (SiMR) Target: 62% of those children who entered or exited the program below age expectations in Outcome A, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program. 2. Target: 53% of children who were functioning within age expectations in Outcome A by the time they turned 3 years of age or exited the program. <p>Outcome B: Acquisition and use of knowledge and skills (including early language/communication and early literacy)</p> <ol style="list-style-type: none"> 1. Target: 61% of those children who entered or exited the program below age expectations in Outcome B, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program. 2. Target: 44% of children who were functioning within age expectations in Outcome B by the time they turned 3 years of age or exited the program. <p>Outcome C: Use of appropriate behaviors to meet their needs:</p> <ol style="list-style-type: none"> 1. Target: 67% of those children who entered or exited the program below age expectations in Outcome C, the percent who substantially increased their rate of growth by the time they turned 3 years of age or exited the program. 2. Target: 52% of children who were functioning within age expectations in Outcome C by the time they turned 3 years of age or exited the program. |
|-----------------|---|

Family Outreach did not meet the targets for 3a(1), 3b(1) and (2), and 3c(1). Family Outreach met the targets for 3a(2) and 3c(2). Family Outreach Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 3, OUTCOME A
Positive social-emotional skills (including social relationships)

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|---------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Summary Statement 1 | 62% | 90% | 75% | 60% |
| Summary Statement 2 | 53% | 79% | 65% | 57% |

REPORT OF PROGRESS – INDICATOR 3, OUTCOME B

Acquisition and use of knowledge and skills (including early language/communication and early literacy)

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|---------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Summary Statement 1 | 61% | 84% | 78% | 57% |
| Summary Statement 2 | 44% | 66% | 51% | 39% |

REPORT OF PROGRESS – INDICATOR 3, OUTCOME C

Use of appropriate behaviors to meet their needs

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|---------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Summary Statement 1 | 67% | 78% | 69% | 60% |
| Summary Statement 2 | 52% | 39% | 59% | 55% |

RAW DATA CALCULATION – INDICATOR 3

| | Indicator 3 Outcome A Positive social-emotional skills | | Indicator 3 Outcome B Acquisition and use of knowledge and skills | | Indicator 3 Outcome C Use of appropriate behaviors to meet their needs | |
|---|---|-------------|--|-------------|---|-------------|
| | Number of Children | % | Number of Children | % | Number of Children | % |
| a. Percent of infants and toddlers who did not improve functioning. | 1 | 1% | 1 | 0 | 2 | 2% |
| b. Percent of infants and toddlers who improved functioning but not sufficient to move nearer to functioning comparable to same-aged peers. | 35 | 29% | 44 | 21% | 37 | 31% |
| c. Percent of infants and toddlers who improved functioning to a level nearer to same-aged peers but did not reach it. | 15 | 13% | 27 | 28% | 15 | 13% |
| d. Percent of infants and toddlers who improved functioning to reach a level comparable to same-aged peers. | 39 | 33% | 33 | 44% | 44 | 37% |
| e. Percent of infants and toddlers who maintained functioning at a level comparable to same-aged peers. | 29 | 24% | 14 | 7% | 21 | 17% |
| Total | N=119 | 100% | N=119 | 100% | N=119 | 100% |

Ongoing State-wide Remediation Required:

Concentrated Child Outcomes Summary ratings professional development, with the support of OSEP Technical Assistance Centers, is ongoing at each early intervention provider agency with expected completion July 1, 2017. Family Outreach identified four staff members to participate in Montana’s Train the Trainer for the Child Outcomes Summary Process: Teri Lilletvedt, Jill Ballantyne, Jenna Snow, and Jennifer Morrison. They, in turn, provided systemic training to the agency’s Family Support Specialists and Quality Improvement Specialists within the timelines provided by the State.

After collecting additional data in FFY 2017, the State will be able to make informed decisions about potentially adjusting targets in each of the three outcomes.

New Remediation required:

1. **State-wide Remediation Required:** Targeted support from the Office of Special Education Programs (OSEP) to improve performance outcomes for infants and toddlers in the three global outcomes.
2. **The State of Montana will receive targeted assistance to improve the percentage of children exiting Part C that are included in outcome data (≥ 25%).**
 - Family Outreach exit data recorded and reported to OSEP for FFY 2015: 188. The number of Family Outreach child records with an exit Child Outcome Summary: 119. Percentage of children exiting Family Outreach who are included in Montana outcome data: **63%** which indicates Family Outreach has a notable **practice** for recording Child Outcomes ratings at entry and exit. The State’s percentage: **51%**.

Indicator 4: Family Involvement

Monitoring Priority: Early Intervention Services In Natural Environments

Results indicator: Percent of families participating in Part C who report that early intervention services have helped the family:

- A. Know their rights;
- B. Effectively communicate their children's needs; and
- C. Help their children develop and learn.

(20 U.S.C. 1416(a)(3)(A) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------|------|------|------|------|------|------|
| Target A ≥ | 93% | 93% | 94% | 94% | 95% | 95% |
| Target B ≥ | 93% | 93% | 94% | 94% | 95% | 95% |
| Target C ≥ | 88% | 93% | 94% | 94% | 95% | 95% |

| | |
|-----------------|--|
| FFY 2015 | <p>A. 94% will report early intervention services have helped the family know their rights</p> <p>B. 94% will report early intervention services have helped the family effectively communicate their child’s needs</p> <p>C. 94% will report early intervention services has helped the family help their children develop and learn</p> |
|-----------------|--|

Family Outreach did not meet the FFY 2015 targets. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 4

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------|---|-----------------------------|-----------------------------|-----------------------------|
| Indicator 4A | 94% | 97% | 97% | 93% |
| Indicator 4B | 94% | 97% | 98% | 93% |
| Indicator 4C | 94% | 97% | 97% | 93% |

107/170 respondents to Family Outreach’s Family Survey = 63%

RAW DATA CALCULATION – INDICATOR 4A

| A | B | C |
|------------------------|---|--|
| Total surveys received | Total families reporting that early intervention services have helped their family know their rights. | Percent of families reporting that early intervention services have helped their family know their rights. |
| 107 | 100 | 93% |

RAW DATA CALCULATION – INDICATOR 4B

| A | B | C |
|------------------------|--|---|
| Total surveys received | Total families reporting that early intervention services have helped their family communicate their children’s needs. | Percent of families reporting that early intervention services have helped their family communicate their children’s needs. |
| 107 | 98 | 93% |

RAW DATA CALCULATION – INDICATOR 4C

| A | B | C |
|------------------------|---|--|
| Total surveys received | Total families reporting that early intervention services have helped their family help their children develop and learn. | Percent of families reporting that early intervention services have helped their family help their children develop and learn. |
| 107 | 97 | 93% |

Data from Montana’s Comprehensive Monitoring Tool:

As part of Montana’s general supervision monitoring, the Quality Improvement Specialist (QIS) reviewed 6 randomly selected files of children and families receiving Part C services from your agency and interviewed that sample of families who received Part C services to determine the impact of their satisfaction with Part C services. During the past year, 6/6 families interviewed indicated they were between 85% to 100% satisfied with the services; 6/6 reported they understanding their rights; 6/6 reported they can communicate their child’s needs; and 6/6 reported that early intervention helped them help their child learn and develop.

- The sample size for monitoring in FFY 2016 will increase.

Exemplary: Family Outreach’s Family Survey response rate continues to be excellent. Family Outreach indicates using the Family Survey results in the following ways to enhance program planning:

- To evaluate services being provided;
- To identify areas of strengths and needs related to parental rights, effective communication for child’s needs, and child development;
- To identify training needs; and
- To determine if grievance/appeal process is followed.

Indicator 5: Child Find (Birth to One)

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 1 with IFSPs compared to national data. (20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------|-------|-------|-------|-------|-------|-------|
| Target ≤ | 1.39% | 1.43% | 1.43% | 1.46% | 1.46% | 1.46% |

| | |
|-----------------|---|
| FFY 2015 | 1.43% of all infants and toddlers, birth to 1, with IFSPs compared to national data, 1.15% |
|-----------------|---|

Family Outreach did not meet the FFY 2015 target. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 5

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Indicator 5 | 1.43% | 1.83% | 1.87% | 1.03% |

Family Outreach’s Raw Data:

31 (infants and toddlers, birth to age one) with IFSPs divided by 3014* (*2015 KIDS Count data population estimate of infants and toddlers, birth to age one in Beaverhead, Broadwater, Deer Lodge, Gallatin, Granite, Jefferson, Lewis and Clark, Madison, Meagher, Park, Powell, Silver Bow counties) times 100 = **1.03%**.

New Remediation Required:

The State of Montana will receive targeted assistance to improve Montana’s efforts to serve infants and toddlers, birth to one year of age. OSEP will provide targeted assistance to improve Montana’s

Section 618 Child Count. For each provider of Part C of IDEA, referral sources and their impact on the number of infants and toddlers, birth to one year of age, served will be analyzed including the following referral sources:

- Child Protective Services
- Hospitals, clinics, and medical personnel focusing upon low birthweight babies

Indicator 6: Child Find (Birth to Three)

Monitoring Priority: Effective General Supervision Part C / Child Find

Results indicator: Percent of infants and toddlers birth to 3 with IFSPs compared to national data. (20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|----------|-------|-------|-------|-------|-------|-------|
| Target ≤ | 2.14% | 2.14% | 2.20% | 2.20% | 2.20% | 2.25% |

| | |
|-----------------|---|
| FFY 2015 | 2.20% of all infants and toddlers, birth to 3 with IFSPs, compared to national data, 2.95% |
|-----------------|---|

Family Outreach did not meet the FFY 2015 target. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 6

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Indicator 5 | 2.20% | 3.01% | 3.30% | 2.12% |

Family Outreach’s Raw Data:

188 infants and toddlers, birth to three years of age with IFSPs divided by 8864* (*2015 KIDS Count data population estimate for infants and toddlers, birth to three years of age, in Beaverhead, Broadwater, Deer Lodge, Gallatin, Granite, Jefferson, Lewis and Clark, Madison, Meagher, Park, Powell, Silver Bow counties) times 100 = **2.12%**.

New Remediation Required:

The State of Montana will receive targeted assistance to improve Montana’s efforts to serve infants and toddlers, birth to three years of age. For each provider of Part C of IDEA, referral sources and their impact on the number of infants and toddlers served will be analyzed. OSEP will provide targeted assistance to improve Montana’s Section 618 Child Count.

Family Outreach Report of Child Find and Referral

| Primary Referral Sources | Documented Referrals FFY 2013 | Documented Referrals FFY 2014 | Documented Referrals FFY 2015 | Documented Child Find Events FFY 2015 |
|--|--------------------------------------|--------------------------------------|--------------------------------------|--|
| Hospital facilities including NICU | 22 | 25 | 14 | 8 events |
| Medical personnel | 92 | 54 | 51 | |
| Parents or family member | 36 | 39 | 61 | |
| Child care/early learning programs | 21 | 5 | 1 | Early Head Start/Head Start: 4 events Child care/preschools: 4 events Total events: 8 |
| Local education agencies | 55 | 8 | 8 | 36 events |
| Public health facilities | 14 | 8 | 14 | 9 events |
| Child Protective Services | 65 | 45 | 69 | |
| Specialized clinics or health care providers | 12 | 5 | 4 | |
| Homeless shelters | | | 0 | |
| Domestic violence agencies | | | 0 | |
| Other (evaluation center, relatives, friends, unidentified social services, staff members and unidentified State and Federal agencies) | 19 | 27 | 12 | Other: 13 events with unidentified community partners and 14 events with ECC Total events: 27 |

The number of events held in conjunction with the primary referral source indicate great outreach effort on behalf of Family Outreach with minimal results in terms of actual referrals to Part C.

Indicator 7: 45-day timeline

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: Percent of eligible infants and toddlers with IFSPs for whom an initial evaluation and initial assessment and an initial IFSP meeting were conducted within Part C’s 45-day timeline. (20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|--------|------|------|------|------|------|------|
| Target | 100% | 100% | 100% | 100% | 100% | 100% |

| | |
|-----------------|--|
| FFY 2015 | 100% of all infants and toddlers eligible for Part C services will have completed evaluation(s) and assessment(s) and an initial IFSP meeting conducted within Part C’s 45-day timeline. |
|-----------------|--|

Family Outreach did not meet the compliance FFY 2015 target. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 7

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------------|---|-----------------------------|-----------------------------|-----------------------------|
| Indicator 7 | 100% | 100% | 99% | 87% |

RAW DATA CALCULATION – INDICATOR 7

| A | B | C | D | E |
|------------------------------|--|---|--|---|
| Total child records reviewed | Children with timely evaluation and assessment and initial IFSP. | Children with evaluation and assessment and initial IFSP completed more than 45 days from the child’s referral, with documented exceptional family circumstances that caused the delay. | Percent of children with timely evaluation and assessment and initial IFSP or there is a documented exceptional family circumstance that caused the delay in the completion of the evaluation and assessment and initial IFSP. | Children whose evaluation and assessment and initial IFSP were held more than 45 days from the date of the referral for reasons other than documented exceptional family circumstances. |
| 127 | 94 | 16 | 87% | 17 |

Family Outreach monitoring:

- ✓ 2/25 delayed due to exceptional family circumstances.

QIS monitoring:

- ✓ 14/102 delayed due to exceptional family circumstances including scheduling difficulties.
- ✓ 2/102 completed and submitted to the data management system after the 45th day.
- ✓ 1/102 delayed due to assignment of FSS.
- ✓ 4/102 delayed due to “late intake.”

- ✓ 10/102 delayed due to unidentified reasons per the Quality Improvement Specialists performing monitoring.

FFY 2015 data per the data management system:

- ✓ 484 initial IFSPs completed.
- ✓ 332/484 completed within 45 day timeline (69%)
- ✓ 152/484 total overdue (31%)
 - 55/484 delayed due to exceptional family circumstances (11%)
 - 12/484 delayed due to agency circumstances (late intake, FSS changes) (2%)
 - 85/484 completed and submitted to the data management system after the 45th day (18%)

Raw Data from Family Outreach’s random sample:

23/25 files randomly selected using the *Research Randomizer Program* indicated infants and toddlers received timely evaluation and assessment and initial IFSP within 45 days. 2/25 evaluation, assessment, and the initial IFSP were delayed due to exceptional family circumstances.

A proportional sample from each of the seven regional local provider agencies was required to complete a random sample of files using the *Research Randomizer Program* from all Part C eligible children with an IFSP and received services in FFY 2015. The files were reviewed for each child/family selected to determine if services were provided according to the definition of timely services, and recorded: (1) if the Part C IFSP was provided in a timely manner and if not, (2) the number of days over the child’s referral, (3) the reason the IFSP was not completed prior to the 45 day timeline.

Raw Data from Montana’s Comprehensive Monitoring Tool:

71/102 files randomly selected using the *Research Randomizer Program* indicated infants and toddlers received timely evaluation, assessment, and initial IFSP within 45 days. 14/102 delayed due to exceptional family circumstances including scheduling difficulties.

Remediation:

Family Outreach will monitor IFSPs to identify and eliminate barriers to meeting the 45 day-timeline.

Indicator 8: Early Childhood Transition

Monitoring Priority: Effective General Supervision Part C / Child Find

Compliance indicator: The percentage of toddlers with disabilities exiting Part C with timely transition planning for whom the Lead Agency has:

- A. Developed an IFSP with transition steps and services at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;
- B. Notified (consistent with any opt-out policy adopted by the State) the SEA and the LEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and
- C. Conducted the transition conference held with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, and prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services.

(20 U.S.C. 1416(a)(3)(B) and 1442)

FFY 2013 – FFY 2018 Targets

| FFY | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|--------|------|------|------|------|------|------|
| Target | 100% | 100% | 100% | 100% | 100% | 100% |

| | |
|-----------------|--|
| FFY 2015 | <p>100% of all children exiting Part C will receive timely transition planning to support the child’s transition to preschool and other appropriate community services by their third birthday including.</p> <p>A. 100% IFSPs with transition steps and services developed at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s third birthday;</p> <p>B. 100% Notification (consistent with the opt-out policy adopted by the State) to LEA/SEA where the toddler resides at least 90 days prior to the toddler’s third birthday for toddlers potentially eligible for Part B preschool services; and</p> <p>C. 100% Transition conference occurred with the approval of the family at least 90 days, and at the discretion of all parties, not more than nine months, prior to the toddler’s birthday for toddlers potentially eligible for Part B preschool services.</p> |
|-----------------|--|

Family Outreach did not meet compliance target for Indicator 8A and met compliance targets for 8B and 8C for FFY 2015. Actual Target Data for FFY 2015 (July 1, 2015 – June 30, 2016):

REPORT OF PROGRESS – INDICATOR 8

| | Measurable and Rigorous Target FFY 2015 | Actual Target Data FFY 2013 | Actual Target Data FFY 2014 | Actual Target Data FFY 2015 |
|--------------|---|-----------------------------|-----------------------------|-----------------------------|
| Indicator 8A | 100% | 100% | 100% | 96% |
| Indicator 8B | 100% | 100% | 100% | 100% |
| Indicator 8C | 100% | 100% | 100% | 100% |

RAW DATA CALCULATION – INDICATOR 8A

| A | B | C | D |
|-------------------------------|---|--|---|
| Total child records reviewed. | Children with transition steps and services to support the child’s transition developed at least 90 days and not more than nine months prior to the child’s third birthday. | Children with transition plans that do not include steps and services to support the child’s transition. | Percent of children with transition plans including steps and service developed at least 90 days and not more than nine months prior to the child’s third birthday. |
| 25 | 24 | 1 | 96% |

No reason documented for 1 child with plan devoid of steps and services to support the child’s transition.

RAW DATA CALCULATION – INDICATOR 8B

| A | B | C | D | E |
|-------------------------------|--|---|---|--|
| Total child records reviewed. | Children whose families opted out of notification. | Children with notification to the LEA/SEA at least 90 days prior to the child’s third birthday. | Children for whom the LEA/SEA was not notified (excluding children whose families opted out of notification). | Percent of children with notification to the LEA/SEA at least 90 days prior to the child’s third birthday. |
| 25 | 2 | 23 | 0 | 100% |

For FFY 2015 per the data management system, 17 families opted out of notification.

RAW DATA CALCULATION – INDICATOR 8C

| A | B | C | D | E |
|-------------------------------|---|---|--|--|
| Total child records reviewed. | Children for whom the family did not provide approval to conduct the transition conference due to exceptional family circumstances. | Total child records reviewed less the children for whom the family did not provide approval to conduct the transition and the transition conference was not held due to exceptional family circumstances. | Children with timely transition conference, at least 90 days and not more than nine months prior to the child’s third birthday | Percent of children with timely transition conference, at least 90 days and not more than nine months prior to the child’s third birthday, if child potentially eligible for Part B. |
| 25 | 1 | 24 | 24 | 100% |

For FFY 2015 per the data management system:

- ✓ 66 conferences completed
- ✓ 28/66 conferences were overdue: 18/66 due exceptional family circumstances; 7/66 late; 1/66 school had not yet begun; 2/66 child entered services after 90 days.

Indicator 10: Mediation

Monitoring Priority: Effective General Supervision Part C / General Supervision

Results indicator: Percent of mediations held that resulted in mediation agreements. (20 U.S.C. 1416(a)(3)(B) and 1442)

Family Outreach did not have any complaints resolved through mediation in FFY 2015.