

FSSAC Quarterly Meeting | MINUTES

Meeting date | time 6/11/2021 | 9:00 – 11:30 | Meeting location TEAMS - virtual

Meeting Called by Chair Person, Bonnie Ramage

Type of Meeting: Interagency Coordinating Council Meeting

Facilitator: Chair Person, Bonnie Ramage

Note Taker: Wendy Studt

Members: Bonnie Ramage, Abby Harris, Breanne Main, Kiera Kirschner, Nicole Goeddel, Steph Goble, Carol Clayton-Bye, Karen Thornton, Hollin Buck, David Munson, Laura Christiaens, Catherine Murphy, Leslie Lee, Kathy Rich, Brandi Loch

Excused: Laura McKee, Danielle McCarthy, Jeannie Keller, Dr. Lux, Patty Butler

Guests: Gina Kaftan, Brooke Bartholomew, Kallie Decker, Rebecca Richards, Brittney Tronaas, Karen Underwood

Members Absent: Daylinda Radley, Amber Bell, Katharin Kelker

State Staff: Sally Tilleman, Sandy Cade, Wendy Studt

AGENDA

| Agenda topic Introduction and Agenda Review | Presenter Bonnie Ramage

Family Story: Gina and Declan Kaftan

Action items

Person responsible Deadline

Ground Rules developed and will be included in meeting materials:

Wendy Studt

Next Meeting

- Watch your air time.
- No axes to grind.
- Follow FSSAC guidelines.
- Respect for all comments: all voices are heard as we work together.
- Stand up and stand back.
- Assume positive intentions and take responsibility for impact.
- Be here now.
- Listen to learn – active form of participation.

Review of the FSSAC’s mission, vision, and core values.

The FSSAC’s work is organized into five goals with supporting objectives (attached). Two break-out groups discussed Workforce and Coordination goals:

Workforce: Increase multidisciplinary team engagement and collaboration

Work group discussed the awareness of the workforce’s dependence upon learning modules to prepare Family Support Specialists. In reference to increasing multidisciplinary engagement and collaboration, the group noted the importance of forming relationships within local communities and state-wide to come to a common understanding of Part C including the regulatory requirements of multidisciplinary evaluation and IFSP teams.

Coordination: Improve transitions for children and families leaving Part C Services.

Work group discussed timelines and the development of materials to inform and empower parents/caregivers when their child exits the Part C Program and enters an early learning program or pre-school.

Action items	Person responsible	Deadline
Break-out groups will meet at the next FSSAC meeting to identify one or more action steps to increase multidisciplinary team engagement and improve transitions for children at age 3.	Break-out group team members	Next meeting

Sandy introduced the role of the aRPy Ambassadors and noted 13 Ambassadors were chosen nation-wide with two from the great state of Montana! Laura and Sandy have completed the initial orientation and the next step will be the development of a joint strategic plan to disseminate information regarding the Division of Early Childhood’s Recommended Practices (<https://ectacenter.org/~pdfs/decrp/decrp-quickoverview-2018-04-12.pdf>) focusing upon stakeholder groups and interested parties for Montana Milestones Part C of the IDEA Program and the Montana Empowerment Center, Montana’s Parent Training and Information Center.

Action items	Person responsible	Deadline
Updates on next step/joint strategic plan	Sandy Cade and Laura McKee	Next meeting

Wendy presented performance targets required to be submitted with Montana Part C Annual Performance Report in February 2022. The performance and compliance targets represent the goals to be

achieved by the State and the established expectations for Part C Program providers. Specific compliance indicators require 100% targets:

- 100% of infants and toddlers with IFSPs receive early intervention services within 30 days of parent/caregiver consent;
- 100% of infants and toddlers with IFSPs receive an initial evaluation, assessment, and initial IFSP Team meeting to develop the initial IFSP within 45 days of referral; and
- 100% of toddlers exiting Part C have an IFSP with transition steps and services developed at least 90 days prior to their third birthday, notification to the local education agency at least 90 days prior to their third birthday, and a transition conference at least 90 days prior to their third birthday.

Performance targets for performance indicators are measurable results developed from quality baseline data:

- Percent of infants and toddlers with IFSPs who primarily receive early intervention services in the home or community-based settings.
- Percent of infants and toddlers with IFSPs who demonstrate improved positive social emotional skills, acquisition and use of knowledge and skills, and use of appropriate behaviors to meet their needs.
- Percent of families participating in Part C who report that early intervention services have helped the family know their rights, effectively communicate their children’s needs, and help their children develop and learn.
- Child Find: the percent of infants and toddlers, birth to 1, with IFSPs and the percent of infants and toddlers, birth to 3, with IFSPs.

Wendy presented data collections for each performance indicator beginning Federal Fiscal Year 2014 (July 1, 2014-June 30, 2015) through Federal Fiscal Year 2019 (July 1, 2019-June 30, 2020). Next steps include data drill downs for each performance indicator which will be presented at the next meeting.

Action items	Person responsible	Deadline
Data drilldowns for Child Count/Settings, Child Outcomes, Family Outcomes, and Child Find	Wendy Studt	Next Meeting

THANK YOU, DAVID MUNSON!

Public Comment: Rebecca Richards introduced herself and the work of Montana’s Parent Training and Information Center, the Montana Empowerment Center.

Next Meeting: Friday, September 10, 2021, 9:00 – 11:30 Virtual Meeting

Parking Lot:

By-Laws

Chair Requirements

Acronym Dictionary