

Early Childhood Assessor Application

Description: This position conducts assessments in early care and education programs in Montana. The selected candidate will be paid to become reliable in Environment Rating Scales, the Program Administration Scale, and the Business Administration Scale assessment scales and other certifications when required. Travel to other states may be required to become reliable and maintain reliability. Travel across the state of Montana is required, year-round when conducting assessments. Work schedule is varied month to month.

Please see the Early Childhood Assessor Position Description for more information about this position.

Applicant Information

Name:

Address:

City:

Zip Code:

Primary Phone:

Email Address:

Are you a current member of the Montana Early Care & Education Practitioner Registry? Yes No

If yes, what level?

Employment Information

Current employer:

Job Title:

Start date:

Agreements

Please initial the following:

I agree to participate in assessment training.

I agree to submit to a full background check, if hired.

I agree to travel out of state for training, whenever trainings are available.

I agree to travel state-wide year-round in Montana.

I agree to become an employee of U of M-Western.

I agree that I have a reliable vehicle for in-state travel year-round.

I agree that I do not have significant conflicts of interest in the early childhood field and acknowledge that the state has the right to make that determination at any time.

Supplemental Questions

1. Please describe your record-keeping and report writing experience.
2. Objectivity is an important quality in conducting assessments. How might you maintain your objectivity if you arrive at a child care program to perform an assessment and realize that you knew the director and/or staff members, and/or had prior experience with that child care agency? What does "conflict of interest" mean to you?

Please submit a cover letter, current resume, and 3 references and return to:
Shandi Hayes
Best Beginnings Program Specialist
Early Childhood Services Bureau | Department of Public Health and Human Services
Shandi.hayes@mt.gov