**Notice of Successful Corrective Action and Temporary Deferment of Serious Deficiency for Providers**

Date

Program Name

Director’s Name

Contract Signer’s Name

Address

City, MT Zip Code

Dear [Provider]:

This letter concerns the [*date*] Notice that you are seriously deficient in your operation of the Child and Adult Care Food Program (CACFP). On [*date*], [insert if applicable: *before the corrective action deadline*], we received the documentation you sent us detailing the actions you have taken to correct these serious deficiencies (ies).

**SERIOUS DEFICIENCY DETERMINATION TEMPORARILY DEFERRED**

Based on our review of the documentation, we have determined that you have fully and permanently corrected the serious deficiency(ies). As a result, we have temporarily deferred our serious deficiency determination as of the date of this letter. (***NOTE: Conducting a follow-up review is not required to accept a corrective action and should NOT delay the temporary deferral of a serious deficiency determination.****)* This also means that we will not propose to terminate your agreement for cause based on this serious deficiency finding or disqualify you.

**ADEQUACY OF CORRECTIVE ACTIONS (optional)**

The following paragraphs describe the results of our review of the corrective action. [*Insert discussion of each serious deficiency and why the corrective action is adequate. Each serious deficiency discussed must include a citation for the relevant serious deficiency in the regulations at 7 CFR 226.16(l)(2). If the serious deficiency is not specifically listed, cite: 7 CFR 226.16(l)(2)(ix), any other circumstance related to non-performance under the sponsoring organization-day care home agreement. Insert if appropriate: Our report on the* [*date*] *follow-up review will be provided to you in a separate letter*.]

**SUMMARY**

We have temporarily deferred our serious deficiency determination. We may conduct an unannounced review to determine the adequacy of your corrective action(s). If we find

on the follow-up review or, in any subsequent review, that the serious deficiency(ies) has/have not been fully and permanently corrected, we will immediately propose to terminate your agreement for cause and to disqualify you without any further opportunity for corrective action.

Sincerely,

Sponsoring Organization Employee Name & Title

Address and other contact information

cc: Montana DPHHS CACFP