

Montana Children's Trust Fund Board Meeting Minutes

Thursday, December 7th, 2023

Zoom Meeting

Present: Brooke Bartholomew, Teresa Kennedy, David Landis, Elizabeth Siblingud, Deann Willcut

Staff present: Sandy Cade (Early Prevention/Intervention Program Manager), Josh Kendrick (CTF Manager), Lona Gregor

Guest present: Samantha Florey, FRIENDS National Resource Center
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Montana Children's Trust Fund Board Meeting was called to order at 10:00 a.m. by Chair David Landis.

No public comment was made.

Chair David Landis welcomed everyone, and Josh facilitated introductions for Board members.

Chair David Landis called for changes or edits to the draft for September MT CTF Board Meeting minutes. No changes or edits were made. An oral vote was taken. Minutes were accepted as written unanimously.

Lona Gregor was introduced as the new Community Response Program Specialist.

Board Business:

- **Interim plan for continuing work**
 - Sandy and Josh discussed the transition process for Josh into his new role. Josh is able to continue some of the work he has been doing and prepare for the next Children's Trust Fund Manager.
- **MT CTF Manager Report**
 - Josh updated on activities since the last board meeting. He talked about work regarding a respite program, the Exchange Clubs, and support with the Community Response Program and onboarding and orientation with Lona.
- **MT CTF Program Specialist Report**
 - Lona discussed orientation and provided specific updates for each of the site visits and the current progress for each of the programs.
- **MT CTF Fiscal Update**
 - Josh reviewed the budgets. Fiscal recommends selling \$25,000 or more to fulfill obligations through the State Special Revenue Fund
- **MT CTF ARPA Program Update**
 - Lona covered the data collected in quarter 1 of SFY2024. This included data, if available, from June since contracts initiated in May. Discussion regarding services, referral sources, and adjustments needed for future reporting.
- **STIP Sale**
 - Elizabeth motioned to sell \$25,000 in STIP to fund State Special Revenue Fund. Deann seconded. Motion Carried.
- **Board Terms**
 - Josh discussed board terms ending 12/31/2023 and 12/31/2024.
- **Revenue Discussion**
 - Samantha Florey from FRIENDS National Resource Center joined the board meeting to provide technical assistance related to diversifying revenue for the Children's Trust Fund.
 - Next Steps:

- Think about how you are cultivating relationships with potential partners
 - Banks
 - Foundations
 - Local businesses
 - Large grants/donors
 - Create a funding chart- include current funding and potential funding
 - Board member peer share with another CBCAP agency such as Wyoming
- Additional resource on slides