

# **Montana Children's Trust Fund Board Meeting Minutes**

**Friday March 23, 2023**

**Zoom Meeting**

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**Present:** Brooke Bartholomew, Jeri Delys, Teresa Kennedy, David Landis, Brandi Loch, Elizabeth Sibling, Deann Willcut

**Staff present:** Sandy Cade (Early Prevention/Intervention Program Manager), Josh Kendrick (CTF Manager), Heather Stenson (CTF ARPA Program Specialist) Susan Wensel, Budget Analyst

**Guest present:** none  
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Montana Children's Trust Fund Board Meeting was called to order at 9:00 a.m. by Chair David Landis.

No public comment was made.

Chair David Landis welcomed everyone, and Josh facilitated introductions for Board members.

Chair David Landis called for changes or edits to the draft for January MT CTF Board Meeting minutes. No changes or edits were made. An oral vote was taken. Minutes were accepted as written unanimously.

## **Board Business:**

- **MT CTF Manager's Report**
  - No more violence week April 10-14<sup>th</sup> Great Falls
  - In the month of April, Josh will be attending as many Strengthening Families Month events across the state as possible.
  - Gave a report January through March Activities
  - Other updates are in attachments.
- **MT CTF ARPA Program Specialist Report**
  - Community Response Program – Heather informed the board of meetings that have already happened or are set up with Centralized Intake, DCFS, Early Head Start, and Fetal, Infant, Child, and Maternal Mortality (FICMM) Programs.
  - The communities that have responded as of the March board meeting were Great Falls (4), Silver Bow (2) Billings (2), Helena (2) Missoula/ Kalispell/ Ronan (1)
  - Other updates are in attachments.
- **Endowment Reinvestment**
  - Josh explained the difference between selling the \$74,114.60 Endowment for Children's Donations shares and reinvesting them. After the question was asked if the money would need to be spent this year and the answer was "no", a Motion was made to reinvest the \$74,114.60. Seconded. Approved
- **MT CTF Budget Review**
  - The budget was reviewed and there were no questions.
- **Parent Advisory Committee Policies**
  - The policies were reviewed by the board and a Motion was made to accept the policies as written. The Motion was Approved.

**Staff Updates:**

- **Social Media**
  - Josh reviewed the stats and data on CTF Social Media accounts with the board.
- **Cactus Public Awareness Campaign Data**
  - Josh gave an update on the Cactus Awareness Campaign
- **Statewide Projects**
  - Josh updated board on this years Strengthening Families Month activities.
  - Strengthening Families Month, plans to develop a 3-year plan.

**Upcoming Dates:**

Monthly Grantee Meetings

CAN Conference April 19-21 in Helena

Renewal Committee

Mini Grant (Selections in May)

Community Response Program RFP Deadline March 31

CRP- RFP Review committee

Next Board Meeting – June 8, 2023, Location TBA

Community Response Program selection committee (1<sup>st</sup> or 2<sup>nd</sup> week of April)

CRP contracts signed April 17<sup>th</sup>.

**Action Items:**

1. Strong Families, Strong Communities.
2. Questions about the Endowments to the June meeting.
3. Board members would like to have name tags created for when they are out in public representing CTF.
4. Create a Mini Grant flyer to go out to the potential grantees.
5. Book a block of rooms for the June board meeting.
6. Josh will continue to send out legislation updates on prevention and child welfare.
7. Recruitment for the Montana Children's Trust Fund Parent Advisory Committee.