

Montana Children's Trust Fund Board Meeting Minutes
Monday June 3, 2024
USFG Corner Conference Room /Teams Meeting

Present: Brooke Bartholomew, Brandi Loch, Deann Willcut

Staff present: Sandy Cade (Early Prevention/Intervention Program Manager), Josh Kendrick (Part C Manager), MacKenzie Forbis (CTF Manager) Lona Gregor-Martin (CTF ARPA Program Specialist)

Guest present: none
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Montana Children's Trust Fund Board Meeting was called to order at 9:00 a.m. by Vice Chair Brooke Bartholomew.

No public comment was made.

Vice Chair Brooke Bartholomew welcomed everyone, and Mackenzie facilitated introductions for Board members.

Vice Chair Brooke Bartholomew called for changes or edits to the draft for December MT CTF Board Meeting minutes. No changes or edits were made. An oral vote was taken. Minutes were accepted as written unanimously.

Mackenzie Forbis was introduced as the new Children's Trust Fund Manager.

Board Business:

- **MT CTF Manager's Report**
 - MacKenzie updated on activities since starting in April. She talked about working on the Multi-Year RFP that opened in the beginning of May.
- **MT CTF ARPA Program Specialist Report**
 - Lona provided updates since the last board meeting. She talked about preparing for strengthening families month.
- **MT CTF ARPA Program Update**
 - Lona covered the data collected from quarter 1 to quarter 3 of SFY2024. This included data, from June last year. Brandi suggested having Lona attend the next CFSD Management Team meeting in July to go over CRP data, have a conversation around how things are going and how CFSD can support the CRP grantees.
- **MT CTF Fiscal Update**
 - Sandy reviewed the budgets. Brooke asked where and how many donations come from the Check the Box on tax forms, suggested a possible media campaign explaining what the donation is and where it goes to hopefully bring in more donations. MacKenzie will check with Susan to see how many donations come from this.

- Another suggestion to bring in more donations is to do a media campaign during Strengthening Families Month, while there are news coverage stories.
- **CBCAP Application**
 - MacKenzie discussed the Children's Bureau Child Abuse and Neglect Prevention annual grant application which is being submitted on June 7. The CBCAP funding was increased slightly, which allows us to increase the Multi-Year RFP recipients, from \$25,000 to \$30,000 annually.
- **Board Terms**
 - Brooke nominated David Landis to continue as Chair, an oral vote was taken. This motion was accepted unanimously. Brandi nominated Brooke Bartolomew to continue as vice chair, an oral vote was held, and accepted unanimously.
 - We discussed a plan to find two new board members to fill vacant positions. Brandi suggested Megan Bailey as a possible new member and mentioned she would reach out to her cc'ing MacKenzie. Brooke suggested looking at previous grantees for possible new board members.
- **Strategic Plan Review**
 - Reviewed the strategic plan work plan, MacKenzie will be meeting with the Preschool Development Grant Birth-5 (PDG B-5) to continue the efforts to create a Parent Advisory Committee.

Upcoming Dates:

June 7 Annual CBCAP application due

June 12 Meeting with Office of American Indian Health Director Stephanie Iron Shooter

June 13 Multi-Year RFP Application Closes

June 26-27 Annual CBCAP Grantee Meeting

July 24-25 FRIENDS Culturally Effective Organizations Training

August 13-15 Great Beginnings, Great Families Conference

Next Board Meeting-September TBD