



## SNAP 0-2 Alphabetical Subject Index

ALPHABETICAL SUBJECT INDEX	
<b>A</b>	
Able Bodied Adults Without Dependents (ABAWD) overview.....	800-1
ABAWD, disqualification/regaining eligibility.....	803-1
ABAWD exemptions.....	801-1
ABAWD, geographic waiver.....	802-1
Action on changes.....	1501-3; 1501-4
Adding household members.....	1501-5
Adequate notice only.....	1503-1
Administrative disqualification hearing process and appeals (IPV).....	1505-1
Administrative error claims.....	1504-1
Administrative review (hearing).....	1506-2
Administrative Hearings .....	1506-1
Administrative hearing, judicial review .....	1506-4
Administrative hearing procedure.....	1506-3
Administrative hearing, appeal of .....	1506-4
Adoption subsidies.....	501-1
Adverse action (notice of) and definitions.....	1503-1

Agency caused errors.....	1504-1
Alcohol and Drug treatment programs.....	201-7
Alien sponsors, resources of and income of.....	301-3
Aliens.....	301-2
Allotment determination (categorical eligibility).....	304-1
Allotments, initial and minimum.....	104-1
Allotment reduction - methods of repayment.....	1504-1
Allotment reduction (non-compliance adjustment).....	602-5
American Indians born in Canada.....	301-2
Annualizing, Anticipating or Averaging income/expenses.....	601-1
Application approved.....	104-1
Application denied.....	104-1
Application form, where to apply.....	103-1
Application processing (categorical eligibility).....	304-1
Application processing (general complaints).....	102-2
Application (recertification).....	1502-1
Applications, repeat expedited.....	105-1
Approval of application.....	104-1
Assistance unit.....	201-1
Authorized representative.....	103-1; 103-7; 201-6
<b><u>B</u></b>	
Battered adults & children, shelters for.....	201-8
Board of appeals (administrative hearing).....	1506-4
Boards definition.....	201-4

	Boards, income from and determining cost of doing business.....	503-1
	Budgeting, prospective.....	601-1
	Business checking accounts.....	402-1
	<b><u>C</u></b>	
	Case management overview.....	1500
	Case notes.....	1507-1
	Cash management.....	1504-3
	Categorical eligibility.....	304-1; 400
	Changes, mass.....	1501-2
	Changes, missing information or verification.....	1501-3; 1501-4
	Changes, methods of reporting.....	1501-1
	Changes, six month reporting.....	1501-3
	Changes, reporting requirements.....	1501-4
	Child support deduction.....	602-2
	Citizenship by birth, naturalization or derived from parent.....	301-1
	Citizenship criteria for participation (U.S.).....	301-1
	Civil rights.....	102-1
	Claimant's rights (administrative hearing).....	1506-3
	Claims and Recovery Unit.....	1504-1
	Client rights and responsibilities.....	103-3
	Collateral contact.....	103-5

Combat pay.....	501-1
Combined allotments.....	104-1
Complaint procedure (civil rights).....	102-1
Complaint procedure (non-civil rights).....	102-2
Completion of the application form.....	103-1
Confidentiality/disclosure.....	101-1
Continuation of benefits (administrative hearing).....	1506-1
Cooperate, refusal to.....	104-1; 705-1; 1504-1
Cost of doing business, determining.....	503-1
<b><u>D</u></b>	
Date of application.....	103-1
Deduction, child support.....	602-2
Deduction, dependent care.....	602-2
Deduction, earned income.....	602-2
Deduction, medical (elderly or disabled).....	602-3
Deduction, shelter and utility.....	602-4
Deduction, standard.....	602-2
Deemed income and resources of sponsored aliens.....	301-3
Delays caused by county office (application processing).....	104-1
Delays caused by household (application processing).....	104-1
Deleting household members.....	1501-5
Denial of application.....	104-1
Destitute and expedited service, screening for.....	103-1
Destitute migrant/seasonal farm workers.....	105-2

	Determining household composition.....	201-1
	Determining income - self-employment & farmers.....	503-1
	Disabled indicator.....	001; 500; 602-4
	Disaster Unemployment.....	501-1
	Disqualification, drug felony.....	201-1
	Disqualification, (SSN).....	303-1
	Disqualification, (work registration).....	705-1
	Disqualification, imposition of (ADH) and penalties.....	1505-1
	Disqualification period - transfer of resources.....	404-1
	Disqualified members, resources of.....	400
	Disqualified sponsored alien.....	301-3
	Drug and Alcohol treatment rehabilitation programs.....	201-7
	Dual participation/FDPIR/SNAP.....	201-9
	<b><u>E</u></b>	
	EBT, Montana Access Card.....	900
	Earned income - countable and excluded.....	502-1
	Earned income deduction.....	602-2
	Earned income, verifying.....	500
	Educational income.....	402-1; 501-1
	Elderly or disabled, medical deduction for the.....	602-3
	Eligibility and benefit determination (overview).....	500
	Eligibility, categorical.....	304-1
	Eligibility criteria – aliens.....	301-2
	Eligibility, expanded categorical.....	304-2

Eligibility criteria - expedited services.....	105-1
Eligibility factors, financial.....	400; 500
Eligibility – strikers.....	201-1
Eligible students, certify as.....	201-5
Emancipation.....	201-2
Employment related payment.....	501-1
Ending disqualification (SSN).....	303-1
Ending disqualification (work registration).....	705-1
Error claims, administrative (agency) or inadvertent household.....	1504-1
Establishing a claim, when not to.....	1504-1
Establishing a claim (over issuance).....	1504-1
Excluded income – earned .....	502-1
Excluded income – unearned.....	501-1
Exclusions, resource .....	402-1
Exempt from work registration, individuals .....	701-1
Exempt from ABAWD provision, individuals .....	801-1
Expanded Categorical Eligibility .....	304-2; 400
Expedited services .....	105-1
Expedited service, screening for destitute .....	103-1
Expunged benefits, applied to claims .....	1504-1
Expungement, Montana Access EBT .....	905-1
<b>E</b>	
Factoring, income .....	601-1
Failure to appear (admin. review, Admin. hearing) .....	1506-2
Failure to comply - providing SSN .....	303-1

Failure to comply - work registration .....	705-1
Failure to comply - means tested program.....	602-5
Family self-sufficiency (HUD) .....	402-1
Farmers, self-employment .....	503-1
Farm workers, destitute migrant/seasonal .....	105-2
Felony .....	201-1
Filing an application .....	103-1
Filing unit .....	201-1
Financial eligibility factors .....	400; 500
SNAP Distribution Programs on Indian Reservations .....	201-9
SNAP replacement codes .....	901-2
SNAP replacement conditions .....	901-1
SNAP replacement - destroyed food .....	901-2
Formal Administrative Disqualification hearing .....	1505-1
Foster children/adults (household members) .....	201-3
Foster children/adults, income of .....	501-1
Fugitive felons .....	201-1
<b><u>G</u></b>	
Gifts of money .....	501-1
Glossary .....	0-4
Good cause, general work registration .....	703-1
Good cause, failure to provide a SSN .....	303-1
Good cause, voluntary quit or reduction of hours .....	703-1
Group homes .....	201-6
Group home living arrangements .....	201-6

<b><u>H</u></b>	
Hearing, administrative disqualification (IPV) .....	1505-1
Hearing officer (administrative hearing) .....	1506-3
Hearsay as evidence (administrative hearing) .....	1506-3
Homes, group .....	201-6
Household caused errors .....	1504-1
Household composition .....	201-1
Household cooperation - application filing .....	103-1
Household members – adding .....	1501-5
Household members – deleting .....	1501-5
<b><u>I</u></b>	
Identity .....	103-5; 105-1
In-kind income – earned .....	502-1
In-kind income – unearned.....	501-1
Inadvertent household error claims .....	1504-1
Incarceration (household composition) .....	201-1
Income (overview) .....	500
Income, alpha index .....	500-1
Income, annualizing, anticipating, averaging and factoring .....	601-1
Income deduction, earned .....	602-2
Income, deemed from sponsor of alien .....	301-3
Income excluded – earned .....	502-1
Income excluded – unearned .....	501-2
Income not counted .....	601-1
Income, prospectively determining .....	601-1

	Income of disqualified members .....500
	Income and resources of an ineligible student .....201-5
	Income standard - GMI/NMI .....001
	Income, terminated .....601-1
	Indian, tribal agency offices .....1701-1
	Indian Income and Resources (see Native American Income and Resources) .....402-2
	Ineligible aliens .....301-1
	Ineligible alien or disqualified person, resources .....402-1
	Intentional program violations .....1505-1
	Interview (expedited) .....105-1
	Interview process .....103-1
	Introduction, vision/mission/philosophy .....0-3
	Issuance .....900
<b><u>J</u></b>	
	Job quit .....703-1
	Jointly-owned resources .....401-1
	Joint custody .....201-1
<b><u>K</u></b>	
<b><u>L</u></b>	
	LAPR - lawfully admitted status/alien .....301-2
	Liquid resources .....401-1; 402-1
	Loss of exempt status - work registration .....701-1
	Lost benefits, restoration of .....901-1

Lump sum .....	402-1; 501-1; 502-1
<b><u>M</u></b>	
Management, case .....	1500
Mandatory verification.....	103-5
Mass changes .....	1501-2
Mass change (administrative Hearing) .....	1506-1
Mass change (notices).....	1503-1
Medical deduction for the elderly or disabled .....	602-3
Medical expenses (group home residents) .....	201-6
Methods of repayment .....	1504-1
Methods of verification .....	103-5
Migrant/seasonal farm workers, destitute .....	105-2
Montana Access Card Expungement .....	905-1
Montana Access Card Returned/Re-mailed .....	902-1
Motor voter .....	103-6
<b><u>N</u></b>	
Native American Income .....	501-2
Native American Resources .....	402-2
Naturalization, citizenship by .....	301-1
New to the household, members .....	1501-5
Noncompliance-adjustments .....	602-5
Noncompliance – program compliance .....	103-1; 1508-2
Non-liquid resources .....	401-1
Notice of adverse action/definitions and time frames .....	1503-1
Notice, adequate only .....	1503-1

	Notice is not required .....1503-1 Notification of work registration .....700 Nutrition Education Program .....1704-
	<b><u>O</u></b>
	Offsetting Claims .....1504-1;1504-2 OPA, determining responsible .....103-1 OPA staff, applications by .....103-1 Over issuance .....1504-1
	<b><u>P</u></b>
	Parental control .....201-2 Personnel .....101-1 Pre-disqualification hearing .....1505-1 Probation/parole violators .....201-1 Processing the application .....103-1 Processing delays .....104-1 Program Compliance, reviews .....1508-2 Program Compliance (non- compliance) .....104-1; 1508-2 Program purpose and scope .....0-3 Property in probate .....402-1 Proration table .....003 Prosecution for fraud .....1505-1 Prospective budgeting (income and expenses) .....601-1 Purging .....1510-1
	<b><u>Q</u></b>
	Qualified alien .....301-2

Quality control review (non-compliance) .....	104-1
Questionable citizenship .....	301-1
<b><u>R</u></b>	
Real property .....	402-1
Reapplication .....	104-4
Records retention/purging .....	1510-1
Recertification process including interview .....	1502-1
Reduction, allotment .....	1504-1
Refusal to cooperate .....	104-1; 1504-1
Reimbursements .....	501-1
Release of confidential information.....	103-5
Repayment methods .....	1504-1
Reporting and acting on changes .....	1501-1
Reporting requirements-recertification .....	1502-1
Reporting, six month requirements .....	1501-3
Representative, authorized .....	103-7
Requesting an Administrative Hearing .....	1506-1
Rescheduling interviews .....	103-1
Residency .....	103-5
Residents, drug/alcohol treatment/rehabilitation .....	201-7
Residents, group home .....	201-6
Residents of public institutions or shelters (expedited processing) .....	105-1
Resource eligibility .....	400
Resources, alpha index .....	400-1
Resources, deemed (sponsored alien) .....	402-1

Resources of disqualified members .....	400
Resources of an ineligible student, income and .....	201-5
Responsibility, administrative (ADH) .....	1505-1
Restoration of lost benefits .....	901-2
Retroactive Social Security payments .....	402-1
Reverse mortgage .....	500-1; 501-1
Rights and responsibilities.....	(FA-220) 103-3
<b>S</b>	
S.A.V.E. procedure .....	301-2
Scheduling interviews .....	103-1
School breakfast/lunch program notice .....	104-1; 1502-1
Seasonal farm workers, destitute migrant .....	105-2
Self-declaration status .....	201-1
Self-employment and farmers .....	503-1
Separate household status .....	201-1
Shelter costs .....	602-4
Shelter (group home residents) .....	201-6
Shelters for battered adults & children .....	201-8
Significant Return .....	401-1
Social Security Administration, application, filed by .....	103-1
Social Security numbers .....	303-1
Social Security payments, retroactive .....	402-1
Sources of verification .....	103-5
Special needs trusts .....	402-3
Special processing (income) .....	500

Special processing (expedited for homebound) .....	105-1
Sponsored aliens .....	301-3
Standard deduction.....	602-2
Standard utility allowance (SUA) .....	602-4
Standard utility allowance (SUA/expedited) .....	105-1
Start date of disqualification period.....	1505-1
Status (S.A.V.E.), verification of alien .....	301-1
Storage (case file storage) .....	1510-1
Strikers .....	201-1
Student, income and resources of an ineligible.....	201-5
Students, certify as eligible .....	201-5
SUA (see standard utility allowance) .....	602-4
Suitable employment (see unsuitable) .....	701-1
<b><u>I</u></b>	
Table of contents .....	0-1
Table of standards .....	0-3
TANF benefits, applications for .....	103-1
TANF Post Employment Payment .....	501-1
TANF supplement payment for Child Support .....	501-1
Terminated income .....	601-1
Thrifty food plan .....	0-3
Timely notice .....	1503-1
Transfer of resources .....	404-1
Treatment of excluded resources .....	402-1
Tribal Indian agency offices .....	1701-1

Trust funds (irrevocable).....	402-3
<b><u>U</u></b>	
Under issuance .....	1504-2
Unearned income – countable.....	501-1
Unearned income – excluded .....	501-1; 501-2
Unearned income, verifying .....	500
Unsuitable employment .....	704-1
Utility expenses .....	602-4
<b><u>V</u></b>	
Verification and documentation .....	103-5
Verification for expedited services .....	105-1
Verification of alien status (S.A.V.E.)/citizenship .....	301-1
Verification of residency .....	103-5
Verification (categorical eligibility) .....	304-1
Verification, sources and methods of .....	103-5
Verifying income .....	500
Verification, missing information or.....	1501-3; 1501-4
Violations, intentional program .....	1505-1
Voluntary quit .....	703-1
Voluntary withdrawal (of application) .....	104-1; 104-2
Voter registration .....	103-6
<b><u>W</u></b>	

	Waiver of administrative review (administrative hearing) .....1506-2
	Waiver of office or face-to-face interview .....103-1
	Waivers/Exemptions..... 802-1
	When applications can be filed .....103-1
	Where applications can be filed .....103-1
	Work registration disqualification/ending disqualification .....705-1
	Work registration exemptions .....701-1
	Work registration, SNAP E&T referrals .....702-2
	Work registration - good cause .....703-1
	Work registration - unsuitable employment .....704-1
	Work registration waiver .....700
	Worker responsibilities .....1500
	<b><u>X</u></b>
	<b><u>Y</u></b>
	<b><u>Z</u></b>