



SNAP 103-6
APPLICATION PROCESSING
Voter Registration

Supersedes: SNAP 103-6 (07/06/2022)

Reference: National Voter Registration Act of 1993 (NVRA); 52 USC § 20501, *et. seq.*; §13-2-221, MCA.

Overview:

At a minimum, the following must be available to program applicants at public assistance agencies:

1. Mail voter-registration application (MT-RVA) forms at the time of each program application, recertification, or change of address, unless the applicant, in writing, declines to register to vote;
2. Assistance in completing the form, unless the applicant refuses assistance; and,
3. Acceptance of completed voter-registration forms for transmittal to state election officials. Under the law, such agencies are required to provide each applicant who registers to vote with the same degree of assistance in completing the voter-registration form as is provided in completing program forms, unless the applicant refuses such assistance.

DPHHS must provide individuals who do not decline voter registration or assistance in completing forms with:

1. A Montana Voter Registration Application (MT-VRA);
2. Assistance in completing the MT-VRA; and
3. Collection of completed MT-VRA's from clients.

DPHHS is also required to:

1. Provide specific notes to individuals regarding their NVRA rights;
2. Accept and submit completed MT-VRA's to the election administrator in the individual's county of residence; and,
3. Report information to the Montana Secretary of State regarding the actions DPHHS undertakes to fulfill its duties under the NVRA and § 13-2-221, MCA.

No DPHHS employee may:

1. Seek to influence an applicant's political preference or decisions;
2. Display on State property any political preference or party allegiance;
3. Make any statement to take any action to discourage an applicant from registering to vote;
4. Make any statement or take any action that leaves an applicant with the impression that a decision to register or not register has any bearing on eligibility for or receipt of a program benefit; or,
5. Disclose the identity of any applicant for public assistance to the public or the voter registration agency.

Effective Date: May 6, 2024