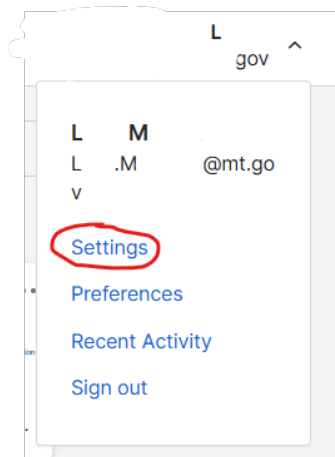
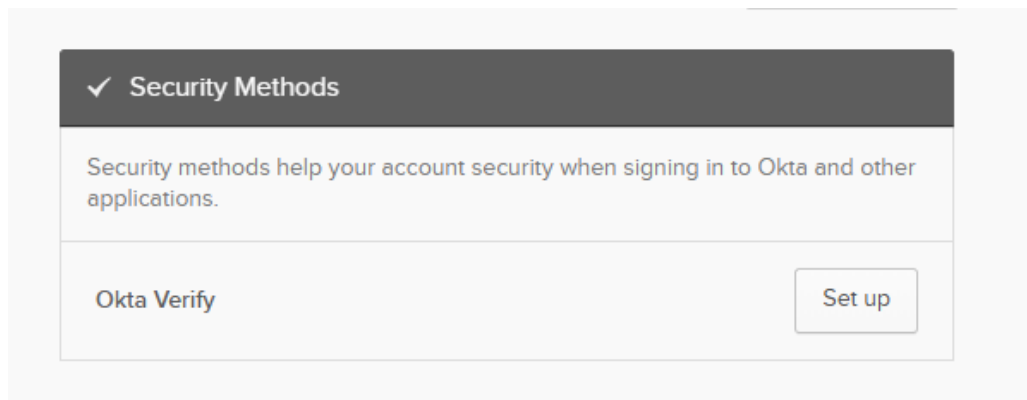


# Signing up for OKTA Verify

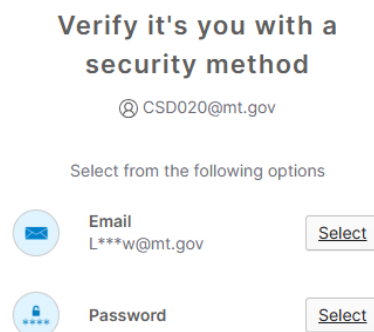
- 1.) Login to <https://login.mt.gov/> and click on your name in the upper right corner of your Apps page, and you'll get a drop-down like this:



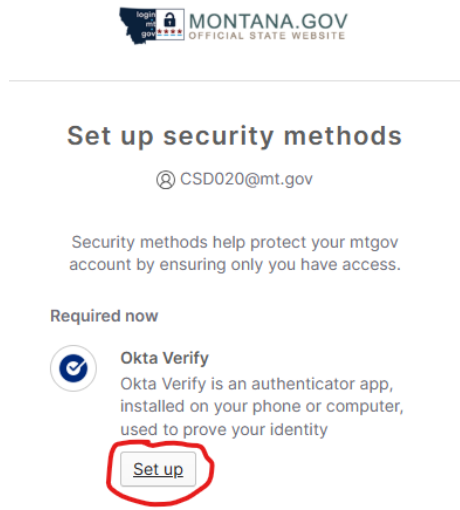
- 2.) Click on Settings and look for Security Methods on the right side. Click on Set up and follow the instructions



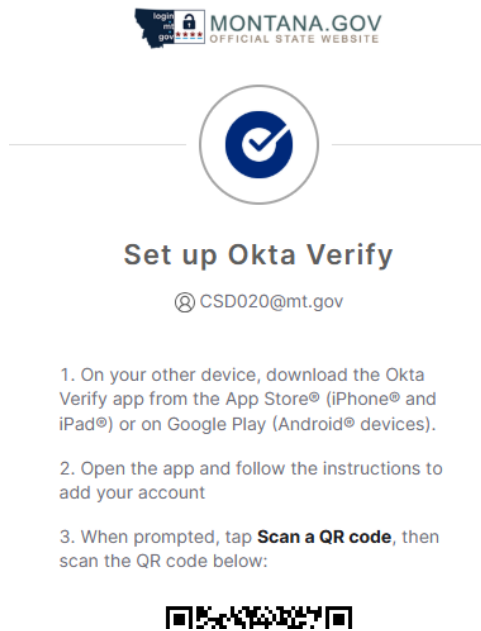
- 3.) You will get a Verify screen where you can enter your OKTA password rather than receive a code in your email:



4.) Once verified, Click on the Set Up button:



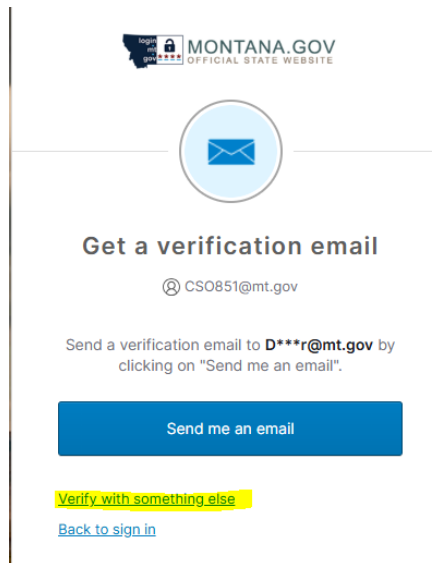
5.) It will then give you a QR code to scan. You'll need to download the OKTA Verify app from your phone's app store and walk through setting up the app. It will prompt you to be able to scan the QR code.



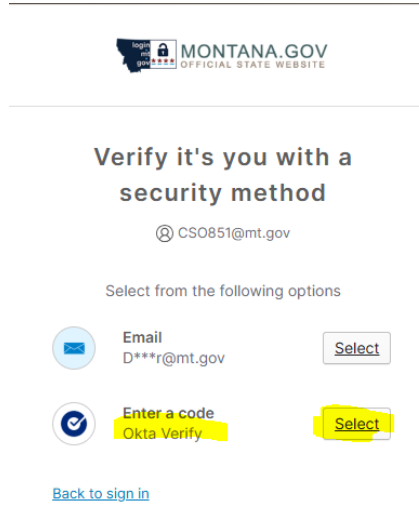
Finally, once the app is set up on your phone, you'll be able to use the 6-digit code in the app to log in.

# Logging into MIDIS using Okta Verify

1. Access MIDIS using this link: <https://app.montana.nbs.cdc.gov/nbs/login> When you get the login page that usually sends you the email, click “Verify with something else”

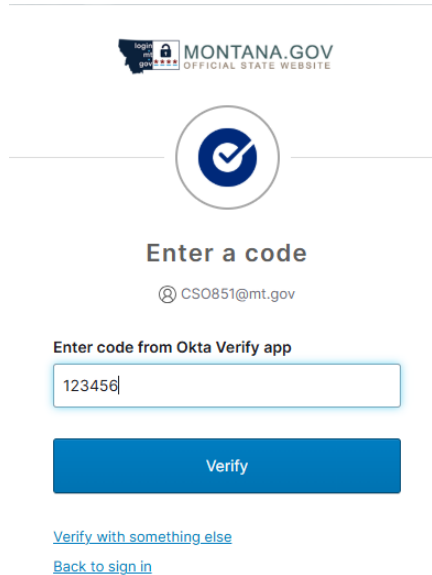


2. When it then prompts the options, click “Select” next to Okta Verify



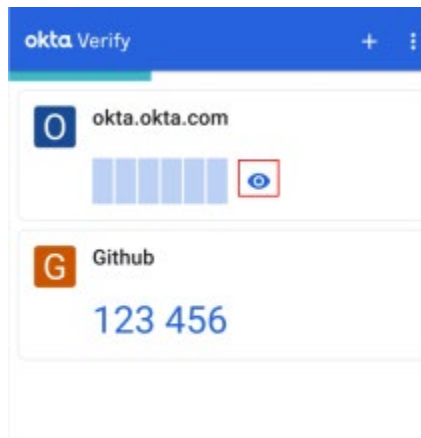
3. The system will then prompt you to enter the code from your Okta Verify app which will show up like the image on the right. The Okta Verify token switches over every 30 seconds, indicated by the light blue progress bar at the top of the screen.

Computer Screen:



The screenshot shows the Montana Government login page. At the top is the Montana logo and "MONTANA.GOV OFFICIAL STATE WEBSITE". Below is a circular icon with a checkmark. The text "Enter a code" is displayed, followed by the email address "CS0851@mt.gov". A text input field is labeled "Enter code from Okta Verify app" and contains the code "123456". Below the input field is a blue "Verify" button. At the bottom are two links: "Verify with something else" and "Back to sign in".

Phone Screen:



4. Enter the code from Okta Verify into the field and then click Verify and you will be logged into the MIDIS Home Page, no email needed!