# Creating a COVID-19 Investigation in MIDIS
### Updated March 18, 2020

*This document will help guide you through creating an investigation for COVID-19 in MIDIS. If you have any questions, please contact Sam Saycich at (406) 444-0018 or (406) 444-0273.*

## Not Detected, Negative, and Indeterminate Test Results

1. Go into your "Documents Requiring Review Queue".



2. Select the lab report.



3. Mark as reviewed. There is no need to begin an investigation.

# Detected

1. Go into your "Documents Requiring Review Queue".



2. Select the lab report and open it.



3. Select "Create Investigation".

4. Select "2019 Novel Coronavirus (COVID-19)" and hit "Submit".



5. Fill out any information you have on file (patient information, investigator, case status =confirmed, etc.) and select submit.



6. Select "Create Notifications".

7. You will now be able to access the investigation in your "Open Investigations Queue". Once the investigation is over, you can close it.

# Running a Line List for Test Results

1. Select "Reports" from the main menu.

Home | Data Entry | Merge Patients | Ope........................ | Reports |

Release 5.4.2-GA Dashboard

2. Go to the "Public Reports" section and click on the "+" next to "Montana CDEpi Reports".

Home | Data Entry | Merge Patients | Open Investigations | Reports | System Management

Reports

Go to: Private Reports | Public Reports | Template Reports | Reporting Facility Reports

Collapse Sections

⊟ Private Reports
Expand Subsections
⊞ Default Report Section
⊞ Montana CDEpi Reports

⊟ Public Reports
Expand Subsections
⊞ Default Report Section
⊞ Montana CDEpi Reports
⊞ Montana LHJ Reports
⊞ STD Report Section

3. Select "Run" next to "COVID-19 Line List".



4. Select "Column Selection".

5. The columns that will automatically be included with the report are in the "selected columns" section. This will give you the jurisdiction, the result (detected or not-detected), as well as patient information. In addition, provider and facility information will be included, so if you notice that a test from a provider/facility that is not in your jurisdiction is on your list, give **Sam** a call and she can help route the result to the correct county.

o include in this report. Then move them up or down until they are arranged
e report is run.

**Selected Columns:**

Jurisdiction Name
Coded Result
Patient First Name
Patient Last Name
Patient DOB
Result Comments
Accession Number
Reporting Facility
Ordering Facility
Ordering Provider

Sort Order:

Run    Export    Cancel

6. If you want to add additional columns, select a column under "available columns" and hit the single arrow to move it to your "selected columns". If you want to get rid of a column, select the column under "selected columns" and hit the single arrow to move it to your "available columns" section.

Please select the column variables you would like to include in this report. Then move them up or down until they are arranged in the order you would like them to appear when the report is run.

**Available Columns:**

Alternate Lab Test Code
Alternate Lab Test Code System
Alternate Lab Test Code System Name
Alternate Lab Test Name
Condition Code
Date Created
Date Last Updated
Date Received by Public Health
Date Specimen Collected
ELR Indicator

**Selected Columns:**

Jurisdiction Name
Coded Result
Patient First Name
Patient Last Name
Patient DOB
Result Comments
Accession Number
Reporting Facility
Ordering Facility
Ordering Provider

Sort By:                    Sort Order:

Run    Export    Cancel

Please select the column variables you would like to include in this report. Then move them up or down until they are arranged in the order you would like them to appear when the report is run.

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Ordering Provider

Sort By: 

Sort Order: 

Run   Export   Cancel
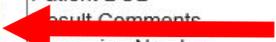
7. Select "Export". You can open or save the line-listing.

**Reports**

Run   Export   Cancel

Basic Filter   Advanced Filter   Column Selection

**COVID-19 Line List**