

Wildfire Smoke Response Checklist for Childcare Facilities

TASKS PERFORMED DAILY DURING SMOKE EVENT

Daily Monitoring		Check outdoor air quality index (AQI) at fire.airnow.gov .
		Check indoor air quality (IAQ) if available.
		Alert childcare facility staff when outdoor AQI is higher than 100.

Activity Adjustments		Limit and modify outdoor activity for all children when AQI>100.
		Eliminate outdoor activity for children with chronic conditions when AQI>100.
		Eliminate outdoor activity for ALL children when AQI>150.
		Reduce high exertion indoor play.
		Monitor children for wildfire smoke health impacts, especially those with asthma or chronic conditions.

Securing Indoor Air		Close windows, doors and vents.
		Limit exit/entry to one door.
		Check for air leaks around windows and doors. Seal with weather stripping if possible.
		Turn on all HEPA air cleaners or DIY box fan filters.
		Set HVAC to "recirculate".
		When healthy IAQ can't be maintained facility wide, provide a clean air room for children with chronic conditions.
		Avoid vacuuming unless using a HEPA vacuum.

Child Health Monitoring		Watch for coughing, wheezing, irritated eyes or fatigue.
		Check frequently on children with asthma or chronic conditions.
		Administer approved medications if needed.
		Document symptoms of any child displaying health impacts and notify parents.

Communication		Post "Please keep closed due to poor air quality" signs on all doors and windows.
		Notify parents about air quality conditions and schedule changes.
		Alert staff about any child with a medical condition. Review child's care plan and medication needs.
		Share home clean-air information with families.

End of Day Tasks		Clean surfaces with a wet cloth ONLY.
		Check HVAC system and HEPA air cleaner filters and replace if necessary.
		Meet with staff to discuss children of concern and develop care plan if one isn't in place.
		Ask parents to replace medications that were used or not available.

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