



STATE OF MONTANA
Environmental Health & Food Safety Section
Department of Public Health & Human Services
Tattooing &/or Piercing Establishment Inspection Report

Date ____/____/____

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Facility Name _____	License _____	Phone _____
Location Address _____	Email _____	City _____ County _____
Operator _____	Artist _____	Artist _____
Inspection Purpose: Regular <input type="checkbox"/> Follow-up <input type="checkbox"/> Complaint <input type="checkbox"/> Illness Investigation <input type="checkbox"/> Pre-opening <input type="checkbox"/> Other <input type="checkbox"/>		

<i>REQUIREMENT (Reference. ARM Title 37, Chapter 112, Subchapter 1)</i>	YES	NO	NOT OBSERVED	N/A
Records kept for 3 years and available for review.				
Current forms are approved.				
Artists-current General Sanitation, First Aid - expires ____/____/____ & Bloodborne Pathogen - expires ____/____/____				
Spore test every month. Date of last test: ____/____/____ Results: ____pass ____fail				
Current license posted.				
Variance conditions in compliance.				
Water supply adequate, in compliance with state and local rules.				
If not public, then 2 coliform tests/yr (Apr-Jun, Aug-Oct). Date: _____ Result: _____				
Solid waste storage and disposal sanitary, removed weekly to licensed disposal facility.				
Infectious/contaminated waste stored and disposed of properly.				
Dirty laundry stored properly.				
Toilet rooms vented, well lit, tissue and trash can available.				
Floors/walls/ceilings in good repair and clean. Not used as storage.				
Hand sink in room or w/in 10'; supplied with soap, adequate hot & cold water, disposable towels.				
Disposable items used once. Packaging intact, not expired.				
Non-disposable equipment and supplies placed in durable tray after use; cleaned with appropriate agent; rinsed.				
Autoclave sterilization for non-disposables.				
Jewelry autoclaved or from sterile packaging before insertion.				
Autoclave packaging not reused; indicator strips used.				
Autoclaved packages initialed, dated; packaging intact, not used after 6 months.				
Tattoo stencils cleaned and disinfected.				
Work room dedicated with required barrier; no animals present; not in a corridor.				
Well lit; clean; floor wet-mopped daily.				
Adequate ventilation; outer openings protected; screen openings 16 mesh or smaller.				
Hand sink has soap, adequate hot & cold water, paper towels; sanitized daily.				
Trash cans adequate, covered when not in use, emptied daily.				
Work surfaces and client contact surfaces easily cleanable; disinfected between clients.				
Supplies stored in clean container/cabinet. Sufficient supplies for three days.				
Gloves are non-latex and designed for medical use.				
Procedures include verbal and written aftercare instructions given before procedure.				
No procedure if artist or client is under the influence. Medical referral when needed.				
Parental consent under 18; parent remains on-site throughout procedure.				
Piercing of child under 3 includes choking hazard warning.				
No restricted practices.				
Hands washed and gloves changed after contamination; paper towel used to turn off faucet.				
Clean clothes and hair restraints as needed. Jewelry that may contact client removed or covered.				
Disposable razor for shaving; marking device used once or autoclaved between uses.				
Aseptic techniques used; instruments sterile; packaging opened in front of client.				
Antiseptic applied to skin before and after procedure; disposable applicator used.				
Inks designed for tattoo, mixed properly, labeled. Ink cups used once.				
Sterile, absorbent bandage applied over tattoos.				
Earlobe piercing mechanism pre-sterilized and approved. Good hygienic practices.				

Report Received By _____ Title _____

Inspector _____ Phone _____ Email _____

Follow-up inspection required: YES / NO

37.112.108 General

- (1), (2) facility clean

37.112.109 Water Supply

- (1) adequate, potable
- (4) required testing- non PWS
APR 1-JUN 30; AUG 1- OCT 31
Nitrate every 3 years

37.112.115 Sewage System and Solid Waste

- (1) adequate, safe
- (6) solid waste properly disposed of

37.112.116 Toilets and Handwashing Facilities

- (4) clean and in good repair
- (5) supplies not stored in toilet room
- (10) supplied with soap
- (11) supplied with disposable towels

37.112.117 Work Room Requirements

- (1) all procedures in work room only
- (8)(d) handwashing sink sanitized daily
- (8)(h) soap available
- (8)(i) disposable towels
- (10) clean

37.112.125 Equipment and Supplies

- (1) clean, good condition
- (2) disposable items used once
- (3) gloves single-use, non-latex
- (5) needles disposed in sharps container
- (6)(b) cleaned and sanitized between clients
- (7) supplies for 3 working days
- (8) chemicals stored to prevent contamination

37.112.131 Sterilization of Equipment & Jewelry

- (1) instruments wrapped and autoclaved
- (2) jewelry sterilized
 - (a) individually wrapped and autoclaved
 - (b) from supplier wrapped and autoclaved
- (3)(a) packaging and test indicators used
- (3)(b) autoclave cycle 20 min/15 lbs
pressure/250° F
- (3)(c) package dated & initialed; used
within 6 months
- (3)(d) monthly spore tests performed & posted
- (4) sterile packages opened in view of client

37.112.132 Cleaning and Ultrasonic Use

- (1) non-disposable instruments cleaned and rinsed
- (5) ultrasonic unit use, cleaning prohibited during
procedures

37.112.133 Skin Preparation & Aftercare

- (1) aftercare verbally and in writing
- (2) sterile instruments & aseptic technique used
- (3) required handwashing procedure
- (4) personal hygiene requirements for artist
- (5) single use razors
- (6) gloves replaced after shaving
- (7) antiseptic cleaning of skin before procedure
- (8) single use marking device
- (9) gloves used during procedures
- (10) glove replacement after contamination
- (11) sterile, single-use materials to absorb blood
- (12) antiseptic cleaning of skin after procedure;
sterile absorbent bandage applied to tattoo

**37.112.137 Handling & Disposal of Infectious
Material**

- (2) sharps container requirements

37.112.141 Record Keeping and Review

- (1) records kept 3 years
- (2) current copies of MCAs and ARMs

37.112.142 Client Record

- (1) client record must be kept for each client

37.112.147 Training

- (2) current first aid & BBP certificates required

37.112.150 License Requirement & Display

- (1) license required; not transferrable
- (2) valid license posted in conspicuous place

37.112.158 Restrictions & Prohibitions

- (1) conditions under which procedure cannot
Occur (alcohol/drug use, etc.)
- (2) under 18- parent/guardian present

37.112.163 Tattooing: Pattern Transfer

- (2) product used for pattern transfer- prevent
contamination; single use

37.112.163 Tattooing: Colors, Dyes & Pigments

- (1) reputable supplier; labeled with manufacture
name and lot number
- (5) ink cups used only once