



STATE OF MONTANA
Environmental Health & Food Safety Section
Department of Public Health & Human Services
Work Camp Inspection Report

Date _____

Page ____ of ____

Establishment Name _____	License _____
Owner _____	Manager _____
Phone _____	Email _____
Location Address _____	City _____ County _____
Inspection Purpose: Regular ____ Follow-up ____ Complaint ____ Illness Investigation ____ Pre-opening ____ Other _____	

Item	Requirement from ARM Title 37, Chapter 111, Subchapter 12 for Work Camps.	IN	OUT	Not Observed	N/A
1	Water supply- potable & adequate. Alterations approved by DEQ, DPHHS, & local authority.				
2	If private, coliform tests quarterly (monthly if seasonal). Nitrate every 3 yrs. <i>Date/result last coliform:</i> _____ <i>Date/result last nitrate:</i> _____				
3	Wastewater system- adequate/no signs of failure. Alterations approved by DEQ, DPHHS, & local authority.				
4	All grey water and black water disposed in approved wastewater system.				
5	Sewer risers in good repair, airtight, plugged when not in use.				
6	Water connections- Appropriate backflow prevention installed where hazards exist that would lead to water supply contamination				
7	Solid waste- appropriate containers in good repair and sufficient number.				
8	Containers within 300 feet of all sites or in approved central location.				
9	Not causing health/accident/fire hazard, rodent/insect harborage, air pollution.				
10	Disposed of at least weekly to approved landfill facility.				
11	Pest & weed control- harborage eliminated for infestations of pests and wildlife.				
12	Extermination measures not used within 100 feet of drinking water well.				
13	Growth of noxious plants controlled.				
14	Pet animals limited to site unless leashed, not causing nuisance.				
15	Address/ID symbols- clear on each unit/ site.				
16	Units/ sites- do not exceed approved number.				
17	Supervision- Management available at all times.				
18	Hazardous substances stored appropriately in secure area accessible only to employees.				
19	Guest register maintained and available upon request.				
20	Shelter Units- well maintained and cleaned thoroughly after being occupied.				
21	Skirting material/construction approved. Access opening for service connections.				
22	Furnishings easily movable for cleaning and in good repair.				
23	Bedding, towels, and other laundered items clean and sanitary.				
24	Utensils used for food or drink single-service or washed, rinsed and sanitized by employees.				
25	Service building- adequate toilets, lighting, handwashing & janitorial sinks, w/in 300 ft of all sites				
26	Interior surfaces in plumbed areas are smooth, nonabsorbent, and easily cleanable.				
27	All windows, doors, and other openings screened or closed.				
28	Connected to approved water and wastewater treatment systems.				
29	Clean & in good repair. Hand soap, disposable towels or hot air dryer, & toilet tissue provided.				
30	Cooking shelter- cleaned daily.				
31	Variance - conditions are in compliance.				
32	Abandonment- Without hazards. Septic tanks, privy vaults, cisterns removed and filled with solid materials.				

Report Received By (sign) _____ (print) _____

Inspector (sign) _____ (print) _____

Phone _____ Email _____

Follow-up inspection required: Yes / No Date of follow-up _____

Water Supply

37.111.1207

- (1) Adequate and potable system cannot be altered without approval

37.111.1202

- (1)(e) Required testing- non PWS
 - Quarterly coliform unless seasonal operation
 - Seasonal: Monthly testing during operation season
 - Nitrate every 3 years

Wastewater

37.111.1209

- (1)(a) Failed wastewater system cannot be used
- (1)(b) Grey & black water disposed in approved wastewater system
- (2)(e) Sewer riser must be plugged or capped when not in use

Water Connections

37.111.1208

- (2)(e) Backflow prevention where needed

Solid Waste

37.111.1218

- (1) Not causing health/accident/fire hazard, rodent/insect harborage, air pollution.
- (2) Adequate containers
- (3) Container within 300 ft, or centrally approved location
- (7) Disposed of weekly

Pest & Weed Controls

37.111.1219

- (1) Buildings free of harborage for insects, rodents, and other vermin
- (2) Extermination measures not used within 100 feet of drinking water well
- (4) Prevent growth of noxious weeds detrimental to health

General Operating Requirements

37.111.1203

- (4) Each site must be marked and numbered
- (3) Manger on duty
- (5) Skirting in good condition with access opening
- (7) Pets not causing nuisance

Licensure

37.111.1226

- (5) May not offer sites/units in excess of number approved

Hazardous Substances

37.111.1220

- (3) Hazardous substances stored appropriately in secure location

Guest Register

37.111.1223

- (1) Camp maintains occupant register
- (5) Register made available upon request

Shelter Units

37.111.1217

- (1)(a) Cleaned after occupied
- (1)(b) Maintained in good repair and sanitary condition
- (1)(c) Furnishing easily movable for cleaning
- (1)(e) Bedding laundered and sanitary
- (1)(f) Utensils used for food or drink single-service or washed, rinsed and sanitized

Service Buildings

37.111.1216

- (1)(a) Must have adequate sinks, lighting, toilets, and janitorial sink
- (1)(b) Interior surfaces in plumbed areas are smooth, nonabsorbent, and easily cleanable
- (1)(d) All windows, doors, and other openings screened or closed
- (1)(h) All equipment in good repair & cleaned regularly
- (1)(i) Must have hand cleaner, disposable towels or hot air dryer and toiler tissue
- (2) Cooking shelters must be cleaned each day after use

Variances

37.111.1231

- (1) Regulatory authorities may grant a variance

Abandonment

37.111.1228

- (1) Septic tanks, privy vaults, cisterns removed or filled