



STATE OF MONTANA
Environmental Health & Food Safety Section
Department of Public Health & Human Services

Date _____

Youth Camp Inspection Report

Page ____ of ____

Establishment Name _____	License _____
Owner _____	Manager _____
Phone _____	Email _____
Location Address _____	City _____
County _____	
Inspection Purpose: Regular ____ Follow-up ____ Complaint ____ Illness Investigation ____ Pre-opening ____ Other _____	

Item	Requirement from ARM Title 37, Chapter 111, Subchapter 12 for Youth Camps.	IN	OUT	Not Observed	N/A
1	Construction/Alteration/Addition plans reviewed, in compliance.				
2	Water supply- potable & adequate. Alterations approved by DEQ, DPHHS, & local authority.				
3	If private, coliform tests quarterly or monthly (seasonal establishments only). Nitrate every 3 yrs. <i>Date/result of last coliform: _____ Last nitrate: _____</i>				
4	Wastewater system- all grey and black water disposed in approved wastewater system. Adequate/ no signs of failure. Alterations approved by DEQ, DPHHS, & local authority.				
5	Solid waste- appropriate containers in good repair and sufficient number.				
6	Containers within 300 feet of all sites or in approved central location.				
7	Not causing health/accident/fire hazard, rodent/insect harborage, air pollution.				
8	Disposed of at least weekly to approved landfill facility.				
9	Pest & weed control- harborage eliminated for infestations of pests and wildlife.				
10	Extermination measures not used within 100 feet of drinking water well.				
11	Growth of noxious plants controlled.				
12	Address/ID symbols- clear on each unit/site.				
13	Units/ sites- do not exceed approved number.				
14	Supervision- Management available at all times.				
15	Equipment of sufficient quality and maintained. Adequate storage.				
16	Janitorial facilities include one sink and chemical storage. Employee access only.				
17	Staff member with basic first aid training and on-call physician. First aid policies in place.				
18	Guest register with emergency contacts maintained and available upon request.				
19	Posted warnings of potential natural hazards and free of hazardous conditions.				
20	Hazardous Substances- used only for intended purpose.				
21	Labeled properly and stored in original container in a separate, secure area.				
22	Fire Protection- flammable materials stored in well-ventilated structure separate from employee/camper areas. Facility free of flammable hazards.				
23	Shelter Units- well maintained and cleaned thoroughly after being occupied.				
24	Furnishings easily movable for cleaning and in good repair.				
25	Bedding, towels, and other laundered items clean and sanitary.				
26	Service building- adequate toilets, lighting, handwashing & janitorial sinks, w/in 300 ft of all sites				
27	Interior surfaces in plumbed areas are smooth, nonabsorbent, and easily cleanable.				
28	All windows, doors, and other openings screened or closed.				
29	Connected to approved water and wastewater treatment systems.				
30	Clean & in good repair. Hand soap, disposable towels or hot air dryer, & toilet tissue provided.				
31	Food service- appropriate separate licensure.				
32	Pools- appropriate separate licensure.				
33	Communicable disease and injury- Register and incident reports maintained.				
34	Suspected communicable diseases reported immediately. Isolation/first aid protocol followed.				
35	Variance - conditions are in compliance.				

Report Received By (sign) _____ (print) _____

Inspector (sign) _____ (print) _____

Phone _____ Email _____

Follow-up inspection required: Yes / No Date of follow-up _____

Water Supply

37.111.1202

- (1)(e) Required testing- non-PWS
 - Quarterly coliform unless seasonal operation
 - Seasonal: Monthly testing during operation season
 - Nitrate every 3 years

37.111.1207

- (1) Adequate and potable system cannot be altered without approval

Wastewater

37.111.1209

- (1)(a) Failed wastewater system cannot be used
- (1)(b) Grey & black water disposed in approved wastewater system

Solid Waste

37.111.1218

- (1) Not causing health/accident/fire hazard, rodent/insect harborage, air pollution.
- (2) Adequate containers
- (3) Container within 300 ft, or centrally approved location
- (7) Disposed of weekly

Pest & Weed Controls

37.111.1219

- (1) Buildings free of harborage for insects, rodents, and other vermin
- (2) Extermination measures not used within 100 feet of drinking water well
- (3) Growth of vegetation controlled to eliminate harborage
- (4) Prevent growth of noxious weeds detrimental to health

General Operating Requirements

37.111.1203

- (3) Manger on duty
- (4) Each site must be marked and numbered

37.111.1227

- (1)(a) Free of hazardous conditions
- (1)(b) Posted warnings of potential natural hazards
- (1)(c) Equipment of sufficient quality and maintained
- (3) Janitorial facilities accessible to employees only with 1 sink and chemical storage
- (7) First aid policies in place

Licensure

37.111.1226

- (5) May not offer sites/units in excess of number approved

Fire Protection and Hazardous Substances

37.111.1220

- (1) Free of flammable hazards
- (3) Hazardous substances stored appropriately in secure location
- (4) Flammable materials stored in separate, well-ventilated structure

Guest Register

37.111.1223

- (1) Campgrounds maintain guest register
- (5) Register made available upon request

Shelter Units

37.111.1217

- (1)(a) Cleaned after occupied
- (1)(b) Maintained in good repair and sanitary condition
- (1)(c) Furnishing easily movable for cleaning
- (1)(e) Bedding and towels laundered and sanitary

Service Buildings

37.111.1216

- (1)(a) Must have adequate sinks, lighting, toilets, and janitorial sink
- (1)(b) Interior surfaces in plumbed areas are smooth, nonabsorbent, and easily cleanable
- (1)(d) All windows, doors, and other openings screened or closed
- (1)(f) Must be connected to approved water and wastewater systems
- (1)(h) All equipment in good repair & cleaned regularly
- (1)(i) Must have hand cleaner, disposable towels or hot air dryer and toilet tissue

Communicable Disease

37.111.1227

- (8) Record of illnesses, injuries, and fatalities

Variations

37.111.1231

- (1) Regulatory authorities may grant a variance