

APPLICANT INSTRUCTIONS -- Manufacturer/Processor and Warehouse

Licensee (Operator/Owner) Name: The license for a facility is specific to a legal licensee. Write the name of the person or entity that is the legal operator of the facility. A new license is required when the owner or operator of an establishment changes, even if the name of the facility does not change. If the facility is leased, list the name of the lessee when that person is responsible for the establishment meeting public health requirements.

Establishment Name: Write the business name of the facility. If the business has several sites, the establishment name must be specific to the location for this application. When making license application for multiple locations, use a separate application form for each facility, and give the physical location (street and number) for each on its respective application form.

Establishment Address: This must be the physical location (street address) which includes city, zip and county of the establishment.

Mailing Address: The mailing address is where the license and renewal notice will be sent. **Late fees** may result if the renewal notice is sent to a seasonal facility location which is closed. If you desire the license(s) for one or several franchise operations to be sent to the head office or corporate office, or to a business agent, enter their mailing address in this space.

Contact Information: Please include the Establishment and Owner/Corporate phone number and fax number for the establishment and email address.

Note: *The space at the bottom of the application is to be completed by the regulatory authority.*

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Type of Establishment:

The type of establishment identifies the types of food operations that occur on premises. A food establishment may have multiple sub-types at the same location - check all types that apply.

Sub-types of establishments:

The sub-type identifies the process or manufacturing approved by the Regulatory Authority. Warehouses have no sub-type.

Sub-Types:

02	Other Low-Risk Process/Pack	57	Low-Acid Canned Foods
04	Other High-Risk Process/Pack	58	Mobile Unit
16	Fish Products	60	Sprouting Seeds
24	Acidified Foods	61	Water Bottling
32	Alcohol Products	62	Wild Mushrooms
54	Dietary Supplements	63	Wild Plants
55	High-Acid Canned Foods		
56	Juice Products		

License Limitation/Condition/Comment Statement: May be used to identify equipment use limitations, distribution limitations, product or processing limitations, a plan of correction (including starting & ending dates and the Regulatory Authority), or any other information needed to clarify the license approval.