



**Freezer Temperature Log**    Month/Year \_\_\_\_\_ Storage Unit \_\_\_\_\_ Provider \_\_\_\_\_ VFC# \_\_\_\_\_

**Routine Temperature Monitoring:**

**Required**

- Record time of day and initials of staff recording temperatures
- Check and record alarm status (Y or N)
- **Each Morning:** Record the minimum and maximum temperatures by putting an “M” next to the appropriate temperatures for that day.

**Optional**

- **Each Evening:** Record the minimum and maximum temperatures.
- **Each time you access a vaccine:** Check the current temperature.

**Out-of-Range Response:**

If temperatures (other than defrost cycles) are in the shaded zone or the data logger light is in alarm:

- Quarantine vaccine, label DO NOT USE, and store under proper temperatures, if possible.
- Download data logger data, if possible.
- Contact the Immunization Program by going to [www.immunization.mt.gov](http://www.immunization.mt.gov) and clicking on “**Vaccine Incident Report.**”

Questions? 444-5580 [hhsiz@mt.gov](mailto:hhsiz@mt.gov).

Day of Month	1		2		3		4		5		6		7		8		9		10		11		12		13		14		15		16	
Time of Day	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm		
Staff Initials																																
Alarm Status																																
≥8°	<b>DO NOT USE vaccine that has been stored at these temperatures (shaded grey) or above. See instructions at top of page.</b>																															
7°																																
(C) 6°																																
-15°	5°																															
	4°																															
-16°	3°																															
	2°																															
-17°	1°																															
	0°																															
-18°	-1°																															
	-2°																															
-19°	-3°																															
	-4°																															
-20°	-5°																															
	-6°																															
-21°	-7°																															
	-8°																															
-22°	-9°																															
	-10°																															
-23°	-11°																															
	≤-11°																															



**Freezer Temperature Log** Month/Year \_\_\_\_\_ Storage Unit \_\_\_\_\_ Provider \_\_\_\_\_ VFC# \_\_\_\_\_

**Routine Temperature Monitoring:**

**Required**

- Record time of day and initials of staff recording temperatures
- Check and record alarm status (Y or N)
- **Each Morning:** Record the minimum and maximum temperatures by putting an “M” next to the appropriate temperatures for that day.

**Optional**

- **Each Evening:** Record the minimum and maximum temperatures.
- **Each time you access a vaccine:** Check the current temperature.

**Out-of-Range Response:**

If temperatures (other than defrost cycles) are in the shaded zone or the data logger light is in alarm:

- Quarantine vaccine, label DO NOT USE, and store under proper temperatures, if possible.
- Download data logger data, if possible.
- Contact the Immunization Program by going to [www.immunization.mt.gov](http://www.immunization.mt.gov) and clicking on “**Vaccine Incident Report.**”

Questions? 444-5580 [hhsiz@mt.gov](mailto:hhsiz@mt.gov).

Day of Month	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Time of Day	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm
Staff Initials																
Alarm Status																
≥8°	<b>DO NOT USE vaccine that has been stored at these temperatures (shaded grey) or above. See instructions at top of page..</b>															
7°																
(C) 6°																
-15° 5°																
-16° 4°																
-16° 3°																
-17° 2°																
-17° 1°																
-18° 0°																
-19° -1°																
-19° -2°																
-20° -3°																
-20° -4°																
-21° -5°																
-21° -6°																
-22° -7°																
-22° -8°																
-23° -9°																
-23° -10°																
-24° ≤-11°																

## Vaccine Storage Unit Trouble-Shooting Log

Record issues with storage unit and actions taken in the table below. This is your record that you responded appropriately.

Date/Time	Description of Issue	<b>Action Taken</b> <b>For temperature excursions:</b> <ol style="list-style-type: none"> <li>1. Quarantine the vaccine</li> <li>2. Label DO NOT USE</li> <li>3. Store under proper temperatures, if possible</li> <li>4. Submit Vaccine Incident Report</li> </ol>	Outcome	<b>Immunization Program Contact</b> <ol style="list-style-type: none"> <li>1. Date of Vaccine Incident Report</li> <li>2. Contact person.</li> </ol>	Staff Initials