



Chemistry Testing for Private Well
Sample Submission Form

May 2025.
Prices subject
to change.

STATE OF MONTANA ENVIRONMENTAL LABORATORY

P.O. Box 4369, Helena, MT 59604
(406) 444-3444, Toll-Free (800) 821-7284

<https://dphhs.mt.gov/publichealth/LaboratoryServices/EnvironmentalLaboratory>

- Samples must be paid for in advance; please include a check payable to DPHHS for the amount, or call for credit card payment.
- Test information and collection instructions are provided on the back of this form.

Available Tests	Bottles	Price	Select tests
Basic Screen • Presence / Absence of Coliform & E.coli bacteria • Nitrate + Nitrite • Specific Conductivity	1 small sterile 100-ml plastic bottle with tablet for bacteria & 1 250-ml plastic bottle for nitrate and conductivity. Fill & return both bottles to the laboratory within 48 hours of collection .	\$55	
Metals Screen (WellScan) • Calcium • Sodium • Copper • Magnesium • Lead • Uranium • Hardness • Arsenic	One 250-ml plastic bottle or one 1-liter plastic bottle.	\$135*	
Anion Screen • Alkalinity • Fluoride • Sulfate • pH • Chloride	One 250-ml plastic bottle or one 1-liter plastic bottle.	\$75	
Volatile Organic Compound (524) Presence / Absence of some common hydrocarbons in solvents, fuels, oils	Must be collected in GLASS VIALS obtained from the lab. Call the lab for vials.	\$148*	
Pesticides (525 SOC All) Presence / Absence of some common regulated Pesticides	Must be collected in GLASS BOTTLE obtained from the lab. Call the lab for bottles.	\$285*	
Herbicides (515) Presence / Absence of some common herbicides	Must be collected in GLASS BOTTLE obtained from the lab. Call the lab for bottles.	\$206*	
* Discount temporarily unavailable. Full prices listed.			

Sample Information

Sample ID (kitchen tap, bathroom sink, address, etc.):			
Sample source:	Well	Spring	Other:
Collection Date:	Collection Time:		AM / PM
Collected By:	Phone#:		

Account Information: (where results will be sent)

Send report via: email mail

Account # (G #):	Phone #:		
Name of Payee:			
Address:			
City:	State:	Zip:	County:
Email Results To:			

Send Additional Copy of Results to: (optional)

Name:	Email:	Lab number:
Address:		

FOR LABORATORY USE ONLY

DPHHS Environmental Laboratory

LAB USE ONLY THIS PAGE

Payment Received

Amount: _____

Check #: _____

Check Date: _____

Payer: _____

Received By: _____

Date / Time Received: _____ @ _____

Received By: _____

Reviewed By: _____

Login Review: _____

Sample Temperature: _____

Sample Conductivity: _____

Sample pH: _____

Delivery: Walk in Courier USPS UPS FedEx

Number of Bottles Received:

BacT	Nutrients	Anions	Metals	WellHerb/ WellPest	WellVOC

Holding times observed?	Y	N
- Under 48 hours for IC?	Y	N NA
Sample containers in acceptable condition?	Y	N
Sufficient sample volume for all tests?	Y	N
Chain of Custody Level:	1	2 3
- Chain of Custody intact?	Y	N
VOC zero headspace?	Y	N NA

SPLITS: (mL)

Lachat: 50 250

IC: 50 250

Metals: 50 250

SPC: 50 250

Commons: 50 250

pH Check:

Metals:

Nutrients:

Other:

Preserved
in?

L F

L F

L F

Preserved
with?

HNO₃

H₂SO₄

Test Codes:

Basic Screen

TCPA

Invalid

reason:

SPC

NO3

NO3NO2-IC

Anion Screen

Metals: As, Cu, Pb, U, Ca, Mg, Na, Hardness Grains/Gallon, TMDLHARD

524- VOC

525- Pesticides

515- Herbicides


Comments:

Lab number:

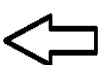
SAMPLE COLLECTION INSTRUCTIONS FOR BASIC, METALS, & ANION SCREENS

Bacteria Sample bottle: 100-ml plastic bottle with a small white tablet or bit of white powder in it

Other tests: 250-ml or 1-liter plastic bottle with no preservative.





NOTE: Bacteria samples must reach the laboratory within 48 hours of collection time. Check your post office for the best mailing times. Keep the sample cool after collection; don't leave it in a hot vehicle.



1. Remove the screen from an indoor cold water faucet
2. Clean the inside and outside of the faucet with alcohol or a bleach solution
3. Run the water for 2-3 minutes to clean out the lines
4. Reduce the water flow to about pencil size
5. Carefully remove the top from the 100-mL bacteria collection bottle, making sure not to touch the inside of the cap or bottle
6. **Without rinsing the bottle**, fill it to the 100-mL mark; leave the white powder or pill in the bottle.
7. Cap the bottle firmly and write your name and the sample ID on the bottle with a waterproof pen.
8. Fill the other plastic bottle (the 250-ml or 1-liter) to the neck in the same manner.
9. Fill out all the paperwork, include a check for the cost of samples and return the bottle to the lab in the envelope provided.

SAMPLE COLLECTION INSTRUCTIONS FOR VOLATILE ORGANIC, HERBICIDE & PESTICIDE SCREENS

This sampling kit includes one amber bottle and 3 small clear glass vials in packing foam. These bottles should also be kept cool after collection.

1. Freeze the ice packs overnight before sampling. Make sure they freeze flat.
 2. Both the glass amber bottle and the clear vials contain preservatives. **Do not rinse them out.**
 3. Take samples from a cold water tap indoors (do not take samples from a hose).
 4. Remove the aerator, and allow the water to run for 3 to 4 minutes before sampling.
 5. Fill the amber glass bottles full to the neck and cap tightly.
 6. Fill the small clear glass vials according to the following instructions:
 - a. Fill the two empty vials one at a time.
 - b. Fill vials just before overflowing, being careful not to flush out the preservative. Cap both vials tightly.
 - c. Shake the samples vigorously for one minute. Invert the vials and observe if any air bubbles are trapped in it. If there are bubbles, uncapped the vial and fill with a few more drops of water, cap and recheck for air bubbles, until none are present.
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- d. Air bubbles will invalidate the sample, so make sure to follow instructions in section c above.
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- e. There is one vial that already contains liquid. DO NOT empty this bottle. It is called a trip blank. The analytical method requires that this vial be filled in the lab and accompany the other two bottles. Please return it with the other two bottles.
7. Completely fill out the information sheet included with the kit.
 8. Repack the cooler so that the bottles will not hit each other and break during transit. The ice packs work well as cushions.
 9. Tape the cooler securely closed.

EXPLANATION OF TESTS

The results are suitable for general knowledge of the quality of your drinking water.

Basic Screen: Coliform bacteria are naturally present in the environment and are used as an indicator that other, possibly harmful, bacteria may also be present. E. coli bacteria is an indication of fecal contamination from humans or livestock. Nitrate + nitrite can be naturally occurring, but often is associated with contamination from septic systems, animal corrals or feedlots, or runoff from fertilizers. Specific conductivity provides an estimate of the amount of minerals dissolved in the water – high conductivity indicates a large amount of dissolved minerals, which could adversely affect the quality of the water

Metals Screen: Testing includes calcium and magnesium, which contribute to hardness; sodium, which may be of interest to individuals on a sodium-restricted diet; zinc, copper, and high-level lead and high-level arsenic. High metals concentration can affect the taste of water, may indicate a corrosion problem, or may lead to the clogging of pipes by hardness deposits. EPA has set drinking water limits for lead at 0.015 parts per million (ppm), and for arsenic at 0.010 ppm. The SCREEN test will detect both arsenic and lead to about 0.005 ppm. Lead and arsenic can be analyzed by a more sensitive method in order to detect lower levels of the metals, for a cost of \$24.00 each. Uranium is also included, and has an EPA maximum contamination level of 0.03 ppm.

Anion Screen: Testing includes sulfate, which can cause intestinal problems for those not accustomed to drinking water with high sulfate concentration; chloride, which can cause a salty taste at high levels; hardness, which can increase the likelihood of corrosion; fluoride (used for dental care and oral health), alkalinity (buffering capacity of the water), and pH (and indication of how acidic or basic the water is)

Volatile Organic Compound Screen: Detects the presence or absence of hydrocarbons from fuels, oils and solvents in your water. Use this if you suspect a spill near your water source. Request bottles and collection instructions from the laboratory.

Pesticide Screen: Detects the presence or absence of several common pesticides in water. Request bottles and collection instructions from the laboratory.

Herbicide Screen: Detects the presence or absence of several common herbicides in water. Request bottles and collection instructions from the laboratory.

Full Well Screen: You must collect Volatile Organic, Herbicide and Pesticide Screen samples in glass bottles and vials obtained from the lab. Please call for these bottles.

GETTING THE SAMPLES TO THE LAB

- Any carrier (Postal Service priority mail, UPS, Federal Express, etc.)
- Laboratory Courier Service pick-up Monday through Friday, see our website for more information:
<http://dphhs.mt.gov/publichealth/LaboratoryServices/CourierRoutesSampleDelivery>. Please call the lab if you plan on using the courier service so we can make sure they pick up the water samples.
- Hand deliver to Cogswell Building 1400 E. Broadway, at the Laboratory's Loading Dock. Loading Dock is located behind the Cogswell building at the end of Roberts Street. See our map for more information: <https://dphhs.mt.gov/publichealth/LaboratoryServices/CourierRoutesSampleDelivery>.

