|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Date | Initials | Comments | Follow-up if needed |
| Outer Container | | | | |
| * Damage-free and clean |  |  |  |  |
| * Phone number present |  |  |  |  |
| * Lid securely fastened |  |  |  |  |
| * Tamper-resistant tape unbroken |  |  |  |  |
| Inner Contents: | | | | |
| Hot Zone Pack (two each) | | | | |
| * Hot zone ziplock bag clean, intact, zip-seal intact |  |  |  |  |
| * Sterile pack containing glass sample jar clean, unopened |  |  |  |  |
| * BBL CultureSwab environmental sampling swab clean, unopened * **Please enter the expiration date found on the outer package of the swab**   Expiration date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| * Sterile spatula is clean, unopened |  |  |  |  |
| * Sterile transfer pipette is clean, unopened |  |  |  |  |
| Warm Zone Pack (two each) | | | | |
| * Warm zone ziplock bag clean, intact, zip-seal intact |  |  |  |  |
| * Plastic overpack jar unopened and absorbent clean, dry. |  |  |  |  |
| * Two 10-inch lengths of tamper-resistant evidence tape clean, not separated from backing. |  |  |  |  |
| Cold Zone Pack (one each) | | | | |
| * Cold zone ziplock bag clean, intact, zip-seal intact |  |  |  |  |
| * Protocol present-clean and legible |  |  |  |  |
| * Two (three-ply) Unknown Sample/Chain of Custody forms, clean, untorn, and legible |  |  |  |  |
| * One 10-inch length of tamper-resistant evidence tape clean, not separated from backing. |  |  |  |  |