

Packing & Shipping Dangerous Goods

Free One-Day In Person Course

November 5th, 2024

Helena, Montana

Description

Clinical and public health laboratory professionals who pack and ship Division 6.2 infectious substances and dry ice (dangerous goods) must be trained and certified. The procedures and practices highlighted in this training are based on the requirements of the International Air Transportation Association (IATA) and Department of Transportation (DOT). Participants will mark, label, package, and complete documentation for a variety of infectious substances shipments (Category A, Category B, Exempt Patient Specimens) through several facilitated learning activities.

Goal

To provide training on packing and shipping Division 6.2 infectious substances and dry ice (dangerous goods).

Objectives

At the end of this course, you should be able to:

- List applicable regulations for transporting Division 6.2 infectious substances and dry ice.
- Recognize training requirements for transporting Division 6.2 infectious substances and dry ice.
- Determine the proper course of action for packing and shipping Division 6.2 infectious substances.
- Summarize the potential risks associated with packing and shipping infectious substances.
- Apply the key components of packing instruction 620, 650, and 952, and properly mark, label, and document Division 6.2 infectious substances and dry ice.

Audience

This basic level course is intended for public health and clinical laboratory staff involved in any step of the packing and transport process of patient specimens or cultures.

Instructor

Crystal Fortune

Biosafety and Training Specialist

Montana Laboratory Service Bureau

Continuing Education

The Centers for Disease Control and Prevention, Division of Laboratory Systems, is approved as a provider of continuing education programs in the clinical laboratory sciences by the ASCLS P.A.C.E.® Program. This course is approved for 7.0 hours of P.A.C.E.® credit. P.A.C.E.® number: **288-128-24**.

Competency Examination/ Certification

After the course, all participants must complete the final examination with a score of at least 80% and an evaluation to be awarded a certificate of completion. The CDC does not certify individuals in packing and

shipping dangerous goods. Individuals can only be certified by their employers. Additional training is necessary to complete certification.

Duration and Dates

This course will be hosted in person from 8:30 am – 4:30 pm MT on November 5th, 2024, at 1400 East Broadway Conference Room C207, Helena, Montana 59601.

Registration

Course registration will occur through the online learning management system, CDC TRAIN. To register, go to www.train.org/cdctrain and create an account. Note: if you already have an existing TRAIN account (from any affiliate), creating a new account is not required. After logging in, find and select the course titled **Montana Packing & Shipping Dangerous Goods** in the course catalog. Select the blue “+Register” button under the sessions tab and insert the registration code below.

Course link: <https://www.train.org/cdctrain/course/1113133/live-event>

The registration code for this course is: **MTPHL2024**

Disclosure

Subject matter experts and presenters wish to disclose they have no financial interests or other relationships with the manufacturers of commercial products, suppliers of commercial services, or commercial supporters.

The information and materials provided in this course are subject to constant review as regulations and requirement change. Every effort has been made to ensure accuracy. Participants should refer to applicable local, state, and federal laws and regulations. CDC, facilitators, and its partners shall not be held responsible for any loss or damage caused by errors, omissions, misprints, or misinterpretation of the contents printed or presented during the training course sessions.

Special Needs

In compliance with the Americans with Disabilities Act (ADA), individuals seeking special accommodation should submit their request in writing to Crystal Fortune at CFortune@mt.gov at least two weeks before the program.

Questions

Please contact Crystal Fortune at CFortune@mt.gov for more information.

[One-day] Course Agenda (all times shown in MT)

Crystal Fortune is the instructor for all lecture sessions and facilitator for all exercises.

11/5/24	Packing & Shipping Dangerous Goods
8:30 am	Overview of training agenda, materials, staff, and expectations (lecture)
8:45	Introduction to the training platform and explanation of continuing education
9:00	Session I - Review of packing & shipping regulations and requirements (lecture)
9:15	Introduction to applicable regulatory agencies (lecture)
9:45	Review of training requirements and employer certification (lecture)
10:00	Break
10:15	Session II - Introduction to the nine classes of dangerous goods and general definitions (lecture)
10:30	Analysis and discussion of infectious substance definitions and classification: Category A, Category B, and exempt materials (lecture)
11:00	Proper shipping names for infectious substances; individual naming exercise (lecture)
11:15	Break
11:30	Session III – Classification summary and review (lecture)
11:45	Introduction to IATA/ DOT classification process and decision tree (lecture)
12:00 pm	Review and application of indicative list (lecture)
12:15	Questions and answers (Q&A)
12:30	Lunch
1:00	Session IV - Principles of packaging, marking, and labeling (lecture)
1:15	Discussion on key components of packing instruction 620, 650, and 954, and dry ice (exercise)
1:30	Marking and labeling infectious substance packages and dry ice (lecture)
1:45	Overpacks: what they are, when to use, how to mark and label (lecture)
2:00	Group exercise: marking and labeling an infectious substance package
2:15	Break
2:30	Session V - Shipper's declaration, air waybill, and itemized list of contents (lecture)
2:45	How to complete the shipper's declaration for a Category A shipment (lecture)
3:00	Required information on air waybill (for Category B) and itemized list of contents (lecture)
3:15	Class activity: Completing a shipper's declaration
3:30	Hands-on packaging, marking/labeling, and documentation exercise (exercise)
3:45	Session VI - Facilitated group discussions of the risks associated with shipping
4:00	Instructor-led question and answer session (Q&A)
4:15	Final examination on CDC TRAIN
4:30	Adjourn