BinaxNOW Screening Checklist

Room set-up – before testing begins (Testing Manager)

Determine number of testing stations
- ☐ Space a minimum of 6 feet apart
- ☐ Bleach sanitize each table

Each table has
- ☐ Box of tissue
- ☐ Hand sanitizer
- ☐ Test education
- ☐ Paper towel set out to put test on
- ☐ 1 unused test placed on paper towel
- ☐ Red/Green card (to indicate whether testing station is available or not)

Middle of room
- ☐ Hazardous waste bin (to put tests after they have been read)
- ☐ Regular trash bin

Before employee is tested (Testing Manager & Employee)

- ☐ Verbal confirmation is asymptomatic
- ☐ Sign consent

At testing station (Employee)

- ☐ Put employee name on testing card
- ☐ Sanitize hands and put on gloves
- ☐ Employee follows directions on test education sheet
- ☐ Employee to document time when they've finished the test on testing card
- ☐ Employee sets timer for 15 minutes
- ☐ Change card at testing station from green (ready to use) to red (in use)

After testing (Testing Manager)

- ☐ Read test
- ☐ Record test results into spreadsheet
- ☐ Bleach sanitize testing station
- ☐ Change card at station from red (in use) to green (ready to use)
- ☐ Follow flow chart for testing protocols

Cleanup (Testing Manager)

- ☐ Bleach sanitize all testing stations
- ☐ Return tables formation
- ☐ Store hazardous waste bin

Reporting of results

- ☐ Submit testing results in SimpleReport.
- ☐ Report positive tests to the Local County Health Department according to Administrative Rule of Montana 37.114.201 and Section 18115 (a) of the CARES Act.