



Diabetes School Staff Training Checklist

Project Goal:

Provide diabetes education and training to at least 10 school staff members (administrators, teachers, coaches, office staff, maintenance staff, bus drivers, etc.)

Project Steps:

1. Obtain the sample PowerPoint presentation from <http://dphhs.mt.gov/schoolhealth/grants>.
2. Modify the PowerPoint presentation to meet your own needs.
3. Schedule training time(s), in consultation with participants and administration.
4. Conduct the ADA's Safe at School presentation.
 - Use the adapted PowerPoint presentation
or
 - Play the video presentation housed on YouTube (approx. 40 min)
<https://www.youtube.com/watch?v=b9sGJHBakdY&index=2&list=PL3DE9DDE8EB2A2E56>

**If you have additional questions regarding diabetes management in schools, please contact Marci Butcher with the Diabetes Program at marcene.butcher@mt.gov.*

Report Results:

Complete the outcomes report form and return it to the [School Health Program](#) by May 31st of the school year in which the grant is received. Email, fax, or mail outcome report forms to the School Health Program using the contact information provided on the form.

For More Information:

Email: schoolhealth@mt.gov | Phone: 406-444-4592